



**REGULAR MEETING OF COUNCIL
AGENDA
MONDAY JANUARY 13, 2025 AT 6:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET, MATTAWA ON**

**Zoom Meeting Access: 1-647-374-4685
Meeting ID Code: 871 0409 6506
Passcode: 879124**

- 1. Meeting Called to Order**
- 2. Announce Electronic Participants**
- 3. Adoption of Agenda**
 - 3.1 To Adopt the agenda as presented or amended
 - That the agenda dated January 13, 2025 be adopted
- 4. Disclosures of a Conflict of Interest**
- 5. Presentations and Delegations**
- 6. Adoption of Minutes**
 - 6.1 Regular Meeting of December 9, 2024
 - 6.2 Special Meeting of December 16, 2024
 - 6.3 To adopt the minutes as presented or amended
 - That Council adopt the December 9 & 16, 2024 minutes
- 7. Notice of Motions**
 - 7.1 Support of Ontario Deposit Return Program
- 8. Correspondence**
 - 8.1 North Bay Mattawa Conservation Authority – Notification of Changes to Policies in Source Protection Plan
 - 8.2 North Bay Parry Sound District Health Unit – 2025 Municipal Levy
 - 8.3 ROMA – Register for Conference by January 13, 2025 to Save
 - 8.4 Luce Zeus – Concerns on Ontario Building Code Amendment Proposal
- 9. Standing Committee Recommendations/Reports – Motions**

9.1 Corporate Services Committee – Motion of Support for Ontario Building Code Changes

10. Information Reports – Motions

10.1 Roof Repairs to Water Treatment Plant – Report # 25-01R
Report from Dexture Sarrazin, Director of Community Services

10.2 Appointment of Committee of Adjustment Members – Report # 25-02R
Report from Amy Leclerc, Municipal Clerk/Revenue Services Clerk

11. By-Laws

11.1 By-Law 25-01 – Borrowing By-law
BEING a by-law to enter into an agreement with the Bank of Nova Scotia for borrowing of funds if required.

11.2 By-Law 25-02 – Interim Tax By-law
BEING a by-law to provide for an interim tax levy for 2025.

12. Old Business

12.1 Council – Food Cycler Municipal Solutions

12.2 Beautification Committee Terms of Reference & Committee Structure

13. New Business

13.1 Monthly Statement of Account

14. Questions from Public Pertaining to Agenda

15. In Camera (Closed) Session

15.1 Legal Matters

In accordance with the Municipal Act, 2001 Section 239 (2)(e)

e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

16. Return to Regular Session

17. Motions Resulting from Closed Session

18. Adjournment

18.1 Adjournment of the meeting

- That the January 13, 2025 meeting adjourn at _____ p.m.

DATE: MONDAY JANUARY 13, 2025

3.1

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT the meeting agenda dated Monday January 13, 2025 be adopted.

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Regular Meeting held Monday December 9, 2024, at 6:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger
Deputy Mayor Mathew Gardiner
Councillor Loren Mick
Councillor Garry Thibert
Councillor Spencer Bigelow

Staff Present: Amy Leclerc, Clerk/Revenue Services Clerk
Paul Laperriere, Interim CAO/Treasurer
Dexture Sarrazin, Director of Community Services

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order

Meeting Called to Order by Mayor Bélanger at 6:00 p.m.

2. Announce Electronic Participants

Clerk announced that there was no online participation.

3. Adoption of Agenda

3.1 To Adopt the agenda as presented or amended

Resolution Number 24-250

Moved by Councillor Garry Thibert

Seconded by Councillor Spencer Bigelow

BE IT RESOLVED THAT the meeting agenda dated Monday December 9, 2024 be adopted.

CARRIED – unanimous

Councillor Mick arrived at 6:01 pm

4. Disclosures of a Conflict of Interest

5. Presentations and Delegations

6. Adoption of Minutes

6.1 Regular Meeting of November 25, 2024

6.2 To adopt the minutes as presented or amended

Resolution Number 24-251

Moved by Councillor Spencer Bigelow

Seconded by Councillor Loren Mick

BE IT RESOLVED THAT Council adopt the minutes of the Regular meeting of Monday November 25, 2024.

CARRIED – unanimous

7. Notice of Motions

7.1 Support of North Bay Parry Sound District Health Unit Oral Health Strategy

Resolution Number 24-252

Moved by Councillor Loren Mick

Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa supports the resolution received from the North Bay Parry Sound District Health Unit and endorses the recommendation for Provincial Oral Health Strategy, including evaluation of current funding model.

AND FURTHER THAT a copy of this resolution be sent to the Honourable Doug Ford, Premier, the Honourable Sylvia Jones, Ontario Minister of Health, Dr. Kieran Moore, Chief Medical Officer of Health, MPP Vic Fedeli of Nipissing, MPP Graydon Smith of Parry Sound-Muskoka, MPP John Vanthof of Timiskaming-Cochrane, Michael Sherar, President and CEO of Public Health Ontario, the Ontario Boards of Health, Association of Municipalities of Ontario, FONOM and member municipalities of the North Bay Parry Sound District Health Board.

CARRIED – unanimous

8. Correspondence

8.1 City of Guelph – Enable Municipalities to Charge Fees for Use of Municipal Property by Gas Utilities

8.2 Ministry of Municipal Affairs & Housing – Changes to Planning Act to Accelerate Implementation of Addition Residential Unit Framework

8.3 FONOM – 2025 Conference in North Bay May 5 – 7 – Registration

8.4 AMO – Pre-Budget Submission 2025

Council spoke on correspondence item # 8.4.

8.5 GTA Strategies – Declare December as Christian Heritage Month

8.6 FONOM – Ontario Offsetting OPP Cost Increases for Small & Rural Municipalities

8.7 Municipality of St. Charles – Ontario Deposit Return Program

Council spoke on correspondence item # 8.7 and directed staff to bring back a support resolution at the next regular meeting.

8.8 FONOM – Sustainable Northern Ontario Economic Development Course

8.9 OCWA – Mattawa DWS Operational Plan

Council spoke on correspondence item # 8.9.

9. Standing Committee Recommendations/Reports – Motions

10. Staff Reports – Motions

10.1 Physician Recruitment Report – Report # 24-67R

Resolution Number 24-253

Moved by Deputy Mayor Mathew Gardiner

Seconded by Councillor Loren Mick

BE IT RESOLVED THAT the Council of the Town of Mattawa receives Report # 24-67R titled Physician Recruitment Report.

CARRIED – unanimous

10.2 Vehicle for Fire Chief – Report # 24-68R

Resolution Number 24-254

Moved by Deputy Mayor Mathew Gardiner

Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT Council of the Town of Mattawa receives Report # 24-68R titled Vehicle for Fire Chief.

AND FURTHER THAT Council directs the CAO/Treasurer to purchase the 2024 Ford F150 4x4 Super Crew pickup truck from Midland Ford at a purchase price of \$53,420.00 plus applicable taxes and licencing.

AND FURTHER THAT the CAO/Treasurer is authorized to enter into a financing agreement with Midland Ford for the purchase of the 2024 Ford F150 for 60 months at a rate of 4.99%.

CARRIED – Recorded vote and the vote was as follows:

For: Mayor Bélanger, Deputy Mayor Gardiner, Councillors Thibert, Bigelow

Against: Councillor Mick

11. By-Laws

12. Old Business

12.1 Council – Food Cyler Municipal Solutions

The Municipal Office purchased one for a trial before bringing forward a recommendation. This will continue to be under old business until a report is provided.

12.2 Beautification Committee Terms of Reference & Committee Structure

There was no update from staff. This will continue to be under old business until a report is provided.

13. New Business

14. Questions from Public Pertaining to Agenda

15. In Camera (Closed) Session

16. Return to Regular Session

17. Motions Resulting from Closed Session

18. Adjournment

18.1 Adjournment of the meeting

Resolution Number 24-255

Moved by Deputy Mayor Mathew Gardiner
Seconded by Councillor Loren Mick

BE IT RESOLVED THAT the December 9, 2024 meeting adjourn at 6:48 p.m.
CARRIED – unanimous

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Special Meeting held Monday December 16, 2024 at 3:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger
Deputy Mayor Mathew Gardiner
Councillor Loren Mick
Councillor Laura Ross
Councillor Garry Thibert
Councillor Spencer Bigelow

Staff Present: Amy Leclerc, Municipal Clerk/Revenue Services Clerk
Paul Laperriere, CAO/Treasurer
Bonnie Thur, Deputy Treasurer
Dexture Sarrazin, Director of Community Services

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order

Meeting Called to Order by Mayor Bélanger at 3:02 p.m.

2. Announce Electronic Participants

Clerk advised Councillor Mick and one member of the public were online.

3. Adoption of Agenda

3.1 To Adopt the agenda as presented or amended

Resolution Number 24-256

Moved by Councillor Laura Ross

Seconded by Councillor Spencer Bigelow

BE IT RESOLVED THAT the meeting agenda dated Monday December 16, 2024 be adopted as amended to add motion # 7.1 Adoption of 2022 & 2023 Financial Statements.

CARRIED – unanimous

4. Disclosures of a Conflict of Interest

5. Presentations and Delegations

Councillor Thibert arrived at 3:03 pm.

5.1 Baker Tilly SNT LLP – Presenting the 2023 Audited Financial Statements

Jessica Dion & Isabelle Mineault of Baker Tilly SNT presented Council with the 2023 audited financial statements.

6. Notice of Motions

6.1 Adoption of the 2022 & 2023 Audited Financial Statements

Resolution Number 24-257

Moved by Councillor Laura Ross

Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa formally adopt the 2022 and 2023 Consolidated Financial Statements as submitted by the municipal audit firm Baker Tilly SNT LLP.

CARRIED – Recorded vote and the vote was unanimous

7. Standing Committee Recommendations/Reports – Motions

8. Information Reports – Motions

9. In Camera (Closed) Session

10. Return to Regular Session

11. Motions Resulting from Closed Session

12. Adjournment

12.1 Adjournment of the meeting

Resolution Number 24-258

Moved by Councillor Spencer Bigelow

Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT the December 16, 2024 meeting adjourn at 3:47 p.m.

CARRIED – unanimous

Mayor

Clerk

DATE: MONDAY JANUARY 13, 2025

6.3

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT Council adopt the minutes of the Regular meeting of Monday December 9, 2024 and the Special meeting of Monday December 16, 2024.

DATE: MONDAY JANUARY 13, 2025

7.1

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa supports the resolution received from the Municipality of St. Charles regarding the Ontario Deposit Return Program.

AND FURTHER THAT a copy of this resolution be sent to the Minister of Environment, Conservation and Parks; the Minister of Finance; the Association of Municipalities of Ontario; MPP Vic Fedeli and all Ontario Municipalities.

The Corporation of the Municipality of St. Charles
RESOLUTION PAGE



Regular Meeting of Council

Agenda Number: 8.2.
Resolution Number 2024-403
Title: Resolution Stemming from October 16, 2024 Regular Meeting of Council - Item 8.1 - Correspondence #4
Date: November 20, 2024

Moved by: Councillor Loftus
Seconded by: Councillor Lachance

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the letter dated September 20, 2024 by the Town of Bradford West Gwillimbury, regarding the Ontario Deposit Return Program;

AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be sent to the Minister of the Environment, Conservation and Parks, Andrea Khanjin; the Minister of Finance, Peter Bethlenfalvy; the Association of Municipalities of Ontario (AMO); our local Member of Provincial Parliament (MPP); and all Ontario Municipalities.

CARRIED


MAYOR

September 20, 2024

BY E-MAIL

Hon. Andrea Khanjin, Minister of the Environment, Conservation and Parks
5th Floor
777 Bay St.
Toronto, ON M7A 2J3

Dear Minister Khanjin:

Ontario Deposit Return Program

I hope this letter finds you well. I am writing to formally address the recent discussions surrounding the Ontario Deposit Return Program, particularly regarding our community residents asking us about the recycling of nonalcoholic beverage plastics.

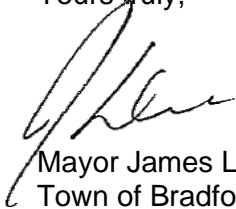
Whereas the Ontario Deposit Return Program has successfully incentivized the recycling of alcoholic beverage containers, resulting in the removal of over 204,000 tonnes of greenhouse gas emissions, we recognize the potential for similar success with nonalcoholic beverages.

The Ministry of the Environment, Conservation and Parks highlighted in their June 2023 letter that they are considering the adoption of a deposit-and-return system for nonalcoholic beverages. This initiative presents a unique opportunity to further promote recycling, reduce litter, and encourage sustainable practices among consumers.

Therefore, I am proud to announce that our Council endorses the expansion of the Ontario Deposit Return Program to include nonalcoholic beverage containers. We believe that this expansion will not only enhance environmental stewardship but also foster a culture of sustainability within our community.

We encourage all stakeholders to support this initiative and work collaboratively towards its implementation. Together, we can make a significant impact on our environment and set a positive example for future generations.

Yours truly,



Mayor James Leduc
Town of Bradford West Gwillimbury

CC:

Hon. Peter Bethlenfalvy, Minister of Finance
Hon. Caroline Mulroney, Member of Provincial Parliament for York-Simcoe
MPP Sandy Shaw, Opposition Environment, Conservation and Parks Critic
Ontario's Municipal Councils and Conservation Authorities

From: [Kevin Taylor](#)
To: [Mayor Raymond Belanger](#); [Paul Laperriere](#); [Amy Leclerc](#)
Subject: NBMCA Source Protection Plan Policy Update
Date: Friday, December 20, 2024 2:22:49 PM
Attachments: [Notice for S36 Policy Updates MATTAWA.pdf](#)
[Table of Policies for Implementation by Mattawa s36.pdf](#)
[Code of Practice for the Envr Mgnt of Road Salts.pdf](#)
[SPP_3Policy_Changes_Binder_2024.pdf](#)

Dear Mayor, and Staff of the Town of Mattawa,

Please find attached a notification of changes to (3) Policies in the NBMCA Source Protection Plan.

Some of these changes were made in response to the MECP Technical Rules changes, 2021 and review of the SPP.

Please let me know if you would like to discuss any of this further.

Regards

Kevin Taylor (him/he)

Senior Manager Planning & Water Resources

North Bay-Mattawa Conservation Authority (NBMCA)

15 Janey Avenue

North Bay, ON P1C 1N1

Tel: 705-474-5420 x2018

Cell: 705-303-3281



Source Protection Plan: Policy Updates

December 20, 2024

To: Town of Mattawa
From: Wayne Belter, Chair,
North Bay-Mattawa Source Protection Committee
Re: Notice of Source Protection Plan Policy Revisions

Dear Mayor, Council, Clerk & Staff of the Town of Mattawa:

The North Bay-Mattawa Source Protection Committee has been undertaking a detailed review of the Source Protection Plan and Assessment Report for the North Bay-Mattawa Source Protection Area. This letter serves as a notice that the revised draft proposed Source Protection Plan updates are now being circulated to the Town of Mattawa for your review. Comments may be submitted to the Source Protection Committee by email at dwsp.comments@nbmca.on.ca or to the Conservation Authority mailing address below by end of day on January 24, 2023.

Accompanying this notice are tables that highlight all policies where the Town of Mattawa has responsibility as an implementing body, as well as any changes to the policy text and a description of the implementation.

Copies of the draft proposed versions of the Source Protection Plan and Assessment Report are available for download at: <https://actforcleanwater.ca/>

The most substantial change in this revised edition is the use of the 2021 version of the Technical Rules and Tables of Drinking Water Threats:

- changes to % Impervious Surfaces and Mapping

Three policies were updated in the Source Protection Plan:

- **SMF3. Education: Management of ASM and Livestock Grazing Activity.** Previously the *application* of Agricultural Source Materials and the grazing of livestock, now the *management* of ASM has been added.

- **SAL1.** Specify Action: Road Salt Application & Storage. Previously about *storage* only, now the *application* of road salt became a concern as a future threat after a review of the % impervious surfaces in WHPA-A & WHPA-B. Within 2 years the Municipality, shall prepare a salt management plan to ensure compliance with the most up-to-date Environment Canada's Code of Practice for the Environmental Management of Road Salts and Transportation Association of Canada documents. The main objective of the Code of Practice is to ensure environmental protection while maintaining roadway safety.
- **LAU1.** Education: Threat Activities in Laurier Township. Several threats were added that were not previously addressed: SAL1, SMF3, Handling & Storage of Fuel (FUL1), Handling & Storage of DNAPLs (HAZ1), Land use Screenings for DNAPLs (HAZ3) and Land use Prohibition waste disposal sites (HAZ3).

Please let us know if your council or staff would appreciate meeting with the Project Manager, Kevin Taylor, to discuss any of the policies or updates.

The North Bay-Mattawa Source Protection Committee specifically requests your feedback on the proposed mapping, new policies and other updates to the Source Protection Plan.

Comments

Written comments should be submitted by **January 24, 2025**, and may be directed to:

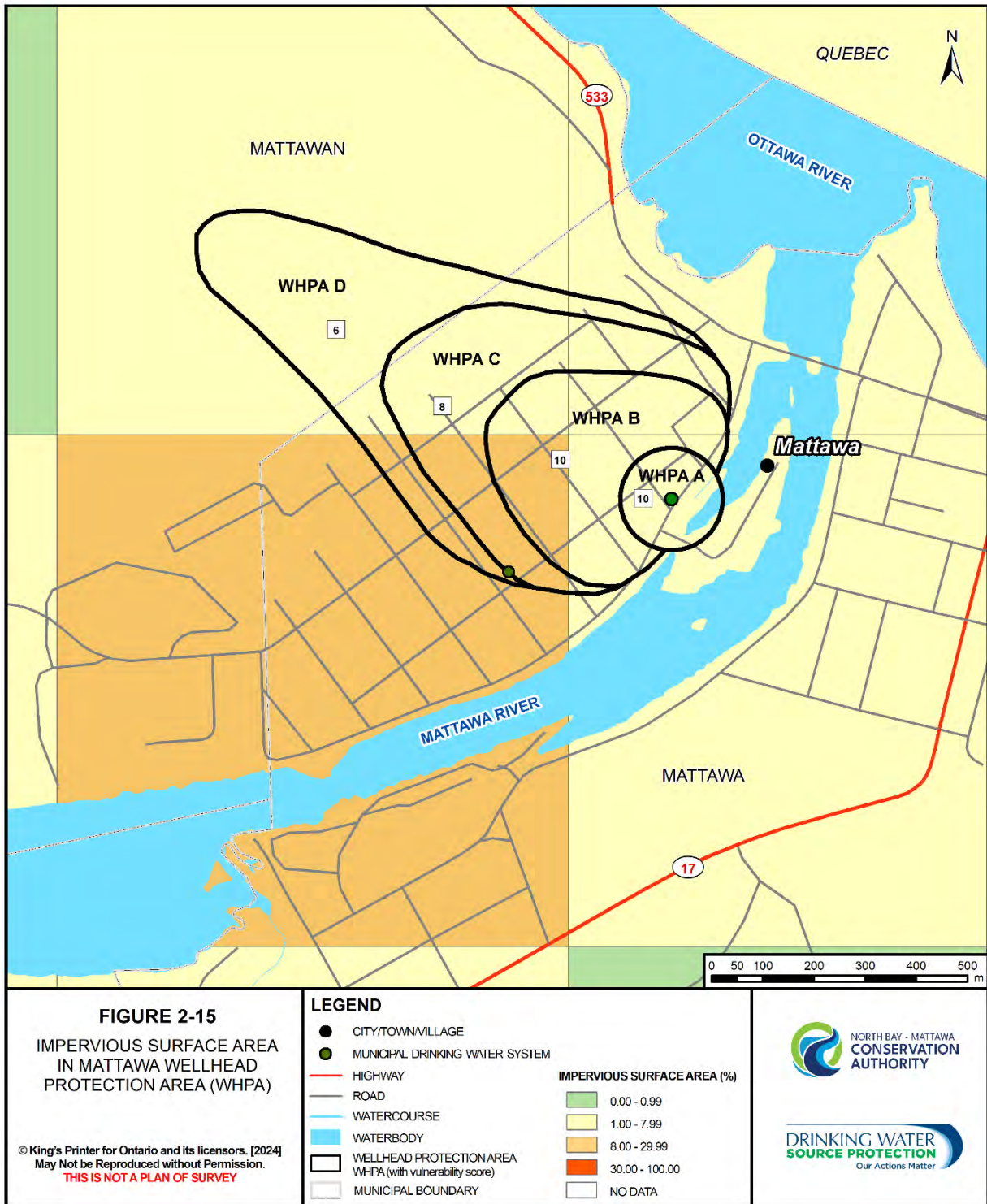
Wayne Belter, SPC Chair
North Bay-Mattawa Source Protection Committee
c/o North Bay-Mattawa Conservation Authority
15 Janey Avenue, North Bay, ON P1C 1N1
Fax: 705-474-9793
Email: dwsp.comments@nbmca.ca

Questions

If you have questions about the policies or updates, please contact:

Kevin Taylor, Project Manager DWSP
North Bay-Mattawa Conservation Authority
Office (705) 474-5420 ext 2018
Cell (705) 303-3281
kevin.taylor@nbmca.ca

Figure 2-15: Percent Impervious Surfaces in Mattawa WHPA-A and WHPA-B



Policies for Implementation by TOWN OF MATTAWA									
Code	Policy Title	Applies in WHPA	Summary of Changes	Policy Tool	Must/ Should	Monitor Code	Monitor Title	Summary of Changes	Implementation
FUL1	Land Use Prohibition: Handling and Storage of Fuel	WHPA-A, WHPA-B	No Changes	LUP	Must	M01-PA	<i>Planning Act Tools</i>	No Changes	Amend official plan and zoning by-law to restrict certain land uses with fuel storage (e.g. over 2500L above-ground tank)
FUL4	Education: Handling and Storage of Fuel	WHPA-A, WHPA-B	No Changes	E_&_O	Must	M03-EO	Education & Outreach	No Changes	Continue to make education & outreach materials available via links or information posted on website
HAZ1	Education: DNAPLs and Organic Solvents	WHPA-A, WHPA-B, WHPA-C	No Changes	E_&_O	Must	M03-EO	Education & Outreach	No Changes	Continue to make education & outreach materials available via links or information posted on website
HAZ2	Land Use Screening: DNAPLs	WHPA-A, WHPA-B, WHPA-C	No Changes	LUP	Must	M01-PA	<i>Planning Act Tools</i>	No Changes	Establish screening protocol for development applications where DNAPLs may be handled or stored by a land use activity
HAZ3	Land Use Screening: Organic Solvents	WHPA-A, WHPA-B	No Changes	LUP	Must	M01-PA	<i>Planning Act Tools</i>	No Changes	Establish screening protocol for development applications where organic solvents may be handled or stored by a land use activity
PST2	Land Use Prohibition: Pesticide Storage	WHPA-A, WHPA-B	No Changes	LUP	Must	M01-PA	<i>Planning Act Tools</i>	No Changes	IMPLEMENTED: Amendments to official plan (by-law 15-30) and zoning by-law (by-law 15- 31) complete

Policies for Implementation by TOWN OF MATTAWA									
Code	Policy Title	Applies in WHPA	Summary of Changes	Policy Tool	Must/ Should	Monitor Code	Monitor Title	Summary of Changes	Implementation
PST3	Municipal Pesticide Management Plan	WHPA-A, WHPA-B	No Changes	SA	Must	M02-MUN	<i>Specified Actions for Municipalities</i>	No Changes	IMPLEMENTED: Policy of no pesticide application adopted by council on April 25, 2016.
PST4	Education: Application of Pesticides	WHPA-A, WHPA-B	No Changes	E_&_O	Must	M03-EO	Education & Outreach	No Changes	Continue to make education & outreach materials available via links or information posted on website
SAL1	Specify Action: Road Salt Application & Storage	WHPA-A, WHPA-B	Application of Road Salt added, follow code of practice from Environment Canada	SA	Must	M01-PA	<i>Specified Actions for Municipalities</i>	Code of Practice for Application	NEW: prepare salt management plan within 2 years of SPP approval
SMF1	Municipal Action: Prohibit Application of Commercial Fertilizer to Land	WHPA-A, WHPA-B	No Changes	SA	Must	M02-MUN	<i>Specified Actions for Municipalities</i>	No Changes	Municipal by-law needed to enact prohibition of commercial fertilizer application where a significant threat
SMF2	Land Use Prohibition: Nutrient Handling & Storage and Livestock Activity	WHPA-A, WHPA-B	No Changes	LUP	Must	M01-PA	<i>Planning Act Tools</i>	No Changes	IMPLEMENTED: Amendments to official plan (by-law 15-30) and zoning by-law (by-law 15-31) complete
SMF3	Education: Management of ASM and Livestock Grazing Activity	WHPA-A, WHPA-B, ICA	Edit: Addition of management to ASM, agricultural source material	E_&_O	Must	M03-EO	Education & Outreach	Minor Edit	NEW: Make education & outreach materials available via links or information posted on website

Policies for Implementation by TOWN OF MATTAWA									
Code	Policy Title	Applies in WHPA	Summary of Changes	Policy Tool	Must/ Should	Monitor Code	Monitor Title	Summary of Changes	Implementation
SNO1	Land Use Prohibition: Consolidated Snow Storage Facilities	WHPA-A, WHPA-B	No Changes	LUP	Must	M01-PA	<i>Planning Act Tools</i>	No changes	IMPLEMENTED: Amendments to official plan (by-law 15-30) and zoning by-law (by-law 15- 31) complete
SVA1	Signage for Vulnerable Areas	WHPA-A, WHPA-B	No Changes	SA	Should	M15- MUN	Municipal Road Signage Awareness of Vulnerable Areas	No Changes	IMPLEMENTED: Signs have been installed. Repair or replace signs as needed.
THS1	Awareness of Vulnerable Areas and Response to Spills of Hazardous Substances	WHPA-A, WHPA-B	No Changes	SA	Must	M06-ERP	Municipal Emergency Response Plans	No Changes	IMPLEMENTED:Town of Mattawa Community Emergency Plan was completed and adopted on April 25, 2016.
TPW1	Provide Notice of Transport Pathway	WHPA-A, WHPA-B, WHPA-C, WHPA-D	No Changes	SA	Must	M17- MUN	Transport Pathways Notice	No Changes	Annually provide summary of projects with a transport pathway, if applicable
WDS2	Land Use Prohibition: Waste Disposal Sites	WHPA-A, WHPA-B, WHPA-C	No Changes	LUP	Must	M01-PA	<i>Planning Act Tools</i>	no changes	IMPLEMENTED: Amendments to official plan (by-law 15-30) and zoning by-law (by-law 15- 31) complete
WDS3	Education: Hazardous Waste and PCBs	WHPA-A, WHPA-B	No Changes	E_&_O	Must	M03-EO	Education & Outreach	No Changes	Continue to make education & outreach materials available via links or information posted on website

LAU: Township of Laurier (Unorganized Territory)

■ LAU1. Education: Threat Activities in Laurier Township

Intent

To use an education and outreach approach to manage significant threat activities in the Township of Laurier that would be addressed with land use planning tools if there were municipal organizations.

Policy

An education and outreach program shall be delivered by the Village of South River to property owners in the Laurier Township portion of the South River IPZ-1 to create awareness of the threat that may be posed and encourage responsible action if engaging in any of the following activities:

- The application of agricultural source material to land;
- The management of agricultural source material;
- The storage of agricultural source material;
- The application of non-agricultural source material to land;
- The handling and storage of non-agricultural source material;
- The application of commercial fertilizer to land;
- The handling and storage of commercial fertilizer;
- The handling and storage of fuel;
- The handling and storage of dense non-aqueous phase liquids (DNAPLs);
- Land use screenings to reduce the threat of DNAPLs;
- Land use prohibition for waste disposal sites;
- The application of pesticide to land;
- The handling and storage of pesticide;
- The application and storage of road salt;
- The storage of snow;
- The use of land as livestock grazing or pasturing land, an outdoor confinement area or a farm-animal yard. O. Reg. 385/08, s.3;
- The storage of hazardous waste or liquid industrial waste.

Should the area in question come under the jurisdiction of an organized Municipality, the responsibilities for implementation of this policy shall be transferred to that Municipality.

This policy shall apply in the following vulnerable area:

- South River IPZ-1 (portion in Laurier Township)

Monitoring policy M05-EO applies to policy LAU1.

SAL: Road Salt Application & Storage

■ SAL1. Specify Action: Road Salt Application & Storage

Intent

To reduce the threat posed by the storage and application of road salt to public roadways within the vulnerable areas where the threat to drinking water could be significant.

Policy

Where there could be a significant threat from future application and storage of road salt, the Municipality, in association with appropriate partners, shall prepare or review their salt management plan to ensure compliance with the most up-to-date Environment Canada's Code of Practice for the Environmental Management of Road Salts and Transportation Association of Canada documents. The salt management plan shall address road salt application on roads, pedestrian paths, sidewalks and or parking lots owned or maintained by the Municipality. Where the application of road salt is an existing moderate or low threat the municipality should follow the same procedure.

Implementation will be done by the Municipality. The effective Date will be within 2 years of approval of the plan, or any amendment as applicable, taking effect. The main objective of the Code of Practice is to ensure environmental protection while maintaining roadway safety.

This policy shall apply in the following vulnerable areas:

- Callander IPZ-1 and IPZ-2
- Mattawa WHPA-A and WHPA-B;
- Powassan WHPA-A and WHPA-B1;
- South River IPZ-1 with the exception of lands in Laurier Township (which are subject to LAU1).

Monitoring policy M02-MUN applies to policy SAL1.

■ SMF3. Education: Management of ASM and Livestock Grazing Activity

Intent

The policy is intended to ensure that the management and application of agricultural source material (ASM) along with the grazing of livestock is undertaken in a way that provides effective protection of municipal drinking water sources in certain vulnerable areas.

Policy

Where the management and application of agricultural source material or the grazing of livestock could be a significant threat, the Municipality, in association with appropriate partners, shall plan and deliver an education and outreach program. The policy recognizes that some ASM activities are already regulated by the Ontario Ministry of Agriculture, Food and Rural Affairs under the *Nutrient Management Act, 2002, O. Reg. 267/03*.

The program shall be designed to ensure those involved in the management and application of agricultural source material or the grazing of livestock are aware of the risks posed to source water and how to reduce those risks through best management practices. The program shall be made available and updated as necessary on an on-going basis as is deemed appropriate by the Municipality.

Additionally, the policy may be more broadly delivered to a whole Municipality, or any part of the Source Protection Area, at the discretion of a municipal council.

This policy shall apply in the following vulnerable areas:

- Callander IPZ-1 and IPZ-2;
- Callander IPZ-ICA;
- Mattawa WHPA-A and WHPA-B;
- North Bay IPZ-1;
- Powassan WHPA-A and WHPA-B1;
- South River IPZ-1 with the exception of lands in Laurier Township (which are subject to LAU1).

Monitoring policy M03-EO applies to policy SMF3.

Code of Practice for the Environmental Management of Road Salts



Annual Overview of Data
Reported (2019-2022) in the
Context of National Targets
March 2024



Environment and
Climate Change Canada

Environnement et
Changement climatique Canada

Canada 

Cat. No.: En11-13E-PDF
ISSN: 2371-1523
EC23255

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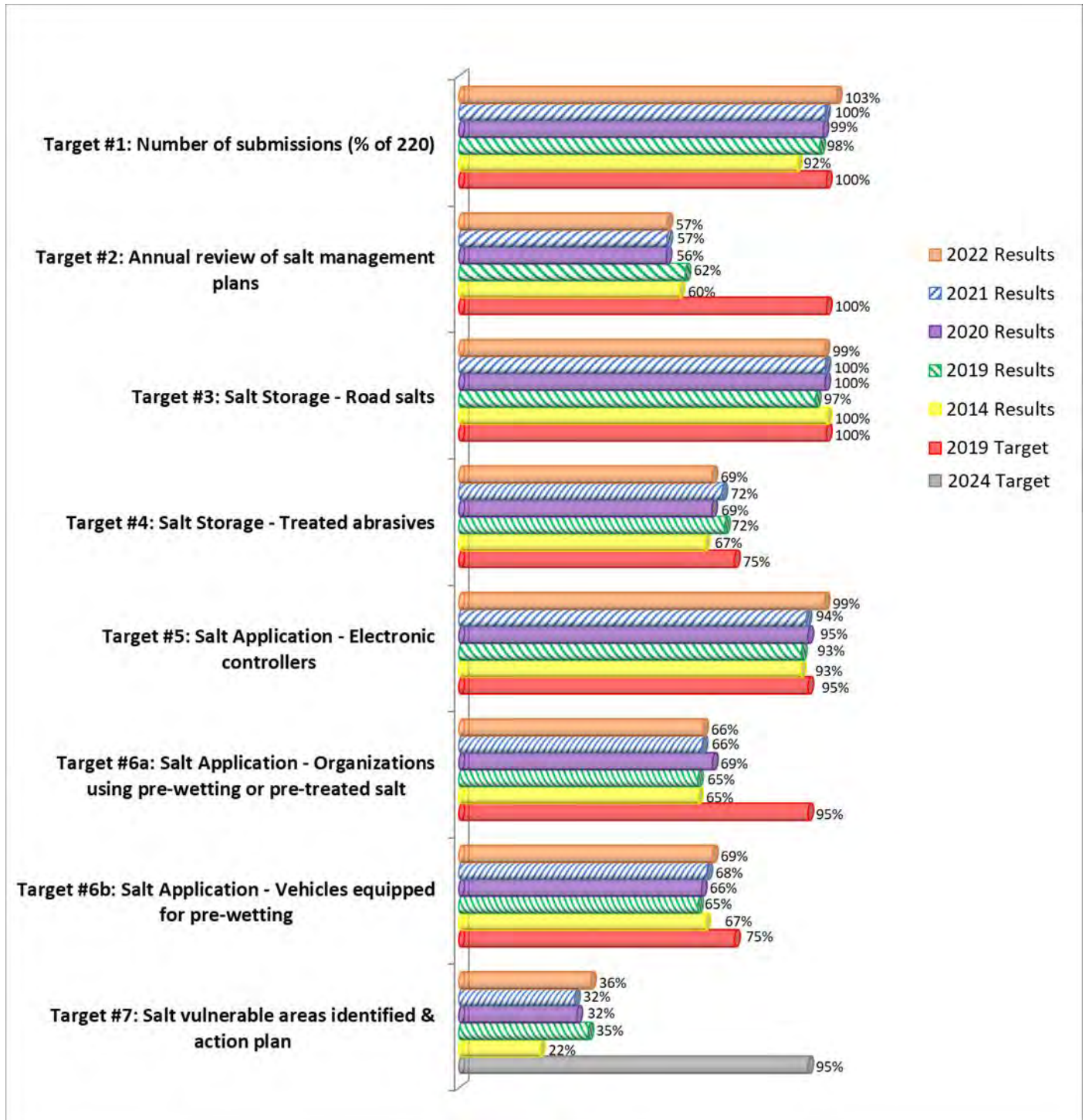
Overview

In December 2014, Environment and Climate Change Canada (ECCC) set seven [Performance Indicators and National Targets](#) in order to monitor the effectiveness of the Code of Practice for the Environmental Management of Road Salts (the Code).

Federal, provincial, municipal, and private road organizations that adopted the Code reported the following results (Figure 1) which are compared with the National Targets (#1-6) set for 2019 (Target #7 is set for 2024). Data submitted in annual reports is compiled and analyzed for a winter period, which is generally from November of one year to April of the next year.

Throughout the report, a reporting year is represented by the final year of that winter (e.g. 2022 represents the winter starting in 2021 and ending in 2022). Note that some year-to-year variation in results exists due to variance in the number of reports submitted annually.

Figure 1: Summary results for performance and comparison to national targets



Highlights*: 2022 reported data in the context of National Targets

Results reported for winter 2021-2022:

- 226 road organizations, including 7 provinces, 1 territory, 203 municipalities, 4 private road organizations, 11 national parks and other federal organizations, reported under the Code (target is 220).
- 57% annually reviewed their road salt management plan (target is 100%).
- 99% of their road salts are under a permanent roof and on impermeable pads (target is 100%).
- 69% of their treated abrasives are covered (target is 75%).
- 99% of their vehicles are equipped with groundspeed electronic controllers (target is 95%).
- 66% are using pre-wetting or pre-treated salts (target is 95%).
- 69% of their vehicles are equipped for pre-wetting (target is 75%).
- 36% of road organizations have identified their salt vulnerable areas and have prepared an action plan (target is 95%, set for 2024).

* See Annex 1 for highlights of past reporting seasons

Background

The [Code of Practice for the Environmental Management of Road Salts](#) (the Code) was developed in 2004 to assist municipal and provincial road organizations to better manage their use of road salts in a way that reduces the harm to the environment while maintaining roadway safety. The Code recommends that road organizations that use over 500 t/year of salt or who have salt vulnerable areas in their territory review their existing winter maintenance operations to improve practices and reduce adverse impacts of salt releases in the environment. This includes the development and implementation of salt management plans identifying actions they will take to improve practices in salt storage, use of salts on roads, snow disposal, and protection of salt vulnerable areas. In addition, the Code recommends that road organizations provide an annual report¹ on the progress achieved.

Of note, Quebec launched the Strategy for the Environmental Management of Road Salts in 2010. Administrations that manage and maintain roads in Quebec are invited to participate in the Strategy on a voluntary basis. As a result, the federal Code is not implemented in Quebec. However, the general objectives of the Code and of the Strategy are similar. In 2019, the province conducted a five-year study during which an online questionnaire was made available

¹ The information is submitted directly to Environment and Climate Change Canada through its [Single Window Information Manager System](#) (ECCC's SWIM) by June 30 of each year.

² See report [Five Year Review of Progress: Code of Practice for the Environmental Management of Road Salts](#) (Environment Canada, 2012).

to municipalities to learn about best management practices in place. Sixty-four municipalities responded to the questionnaire. The survey results are published on the [Quebec Strategy website](#) (French only).

Results

ECCC published the Five-year Review of Progress² (2005–2009), available online, to measure the effectiveness of the Code in April 2012. Based on the review, ECCC recommended maintaining the Code and encouraged road organizations to continue improving their salt management. However, at the time of the first review, the lack of targets created challenges in determining whether the objective of the Code had been achieved. It was recommended that the list of performance indicators for future evaluations be examined to ensure that they reflect key components of the Code and current techniques in winter maintenance.

In 2014, ECCC published [Performance Indicators and National Targets for the Code of Practice for the Environmental Management of Road Salts](#) for the implementation of best practices so that progress can be tracked and the success of the Code can be evaluated. The main objective for setting national targets was to increase environmental protection. All road organizations are expected to reach a minimum level of progress in the implementation of best practices to prevent and reduce negative impacts from road salts. National targets help to monitor progress in specific areas of the Code and form the basis for the second Review of Progress (2014-2019) [Review of Progress: Code of Practice for the Environmental Management of Road Salts 2014 to 2019](#) evaluating the effectiveness of the Code³.

There are seven performance indicators (with 6 targets set for 2019 and one for 2024) that fall under four main activities of the Code (adoption of the Code, salt storage, salt application and salt-vulnerable areas) as summarized and illustrated above (Figure 1). The following results are based on the analysis of data reported annually by road organizations under the Code for 2019-2022. Throughout this report, 2014 data represent the baseline when analysis was initiated against the targets. Data prior to 2019 can be found in the Review of Progress reports mentioned above. Annex 3 presents additional information on reported use of de-icers (salt, liquids and abrasives) and salted road length data.

Performance indicator 1: “Submission of annual reports” represents the number of road organizations reporting regularly (Figure 2). The purpose of this indicator is to increase the level of implementation of the Code and best practices in road salt management. Overall, the number of submissions has increased since 2014 and exceeded the target in 2022 with 226 organizations reporting. Table 1 also presents the breakdown of organizations by type that have reported for 2019-2022. Annex 2 presents the list of road organizations that reported in 2022.

³ [Review of Progress: Code of Practice for the Environmental Management of Road Salts 2014 to 2019](#).

Figure 2: Number of reports submitted by road organizations to Environment and Climate Change Canada

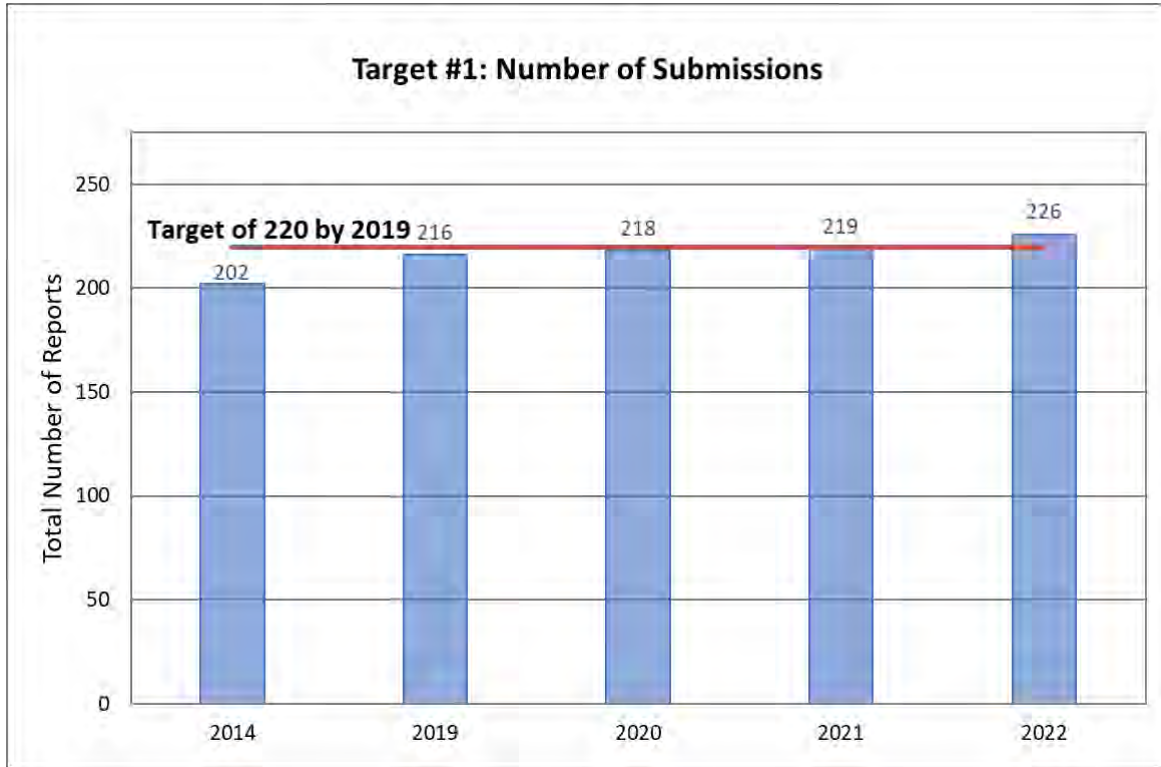


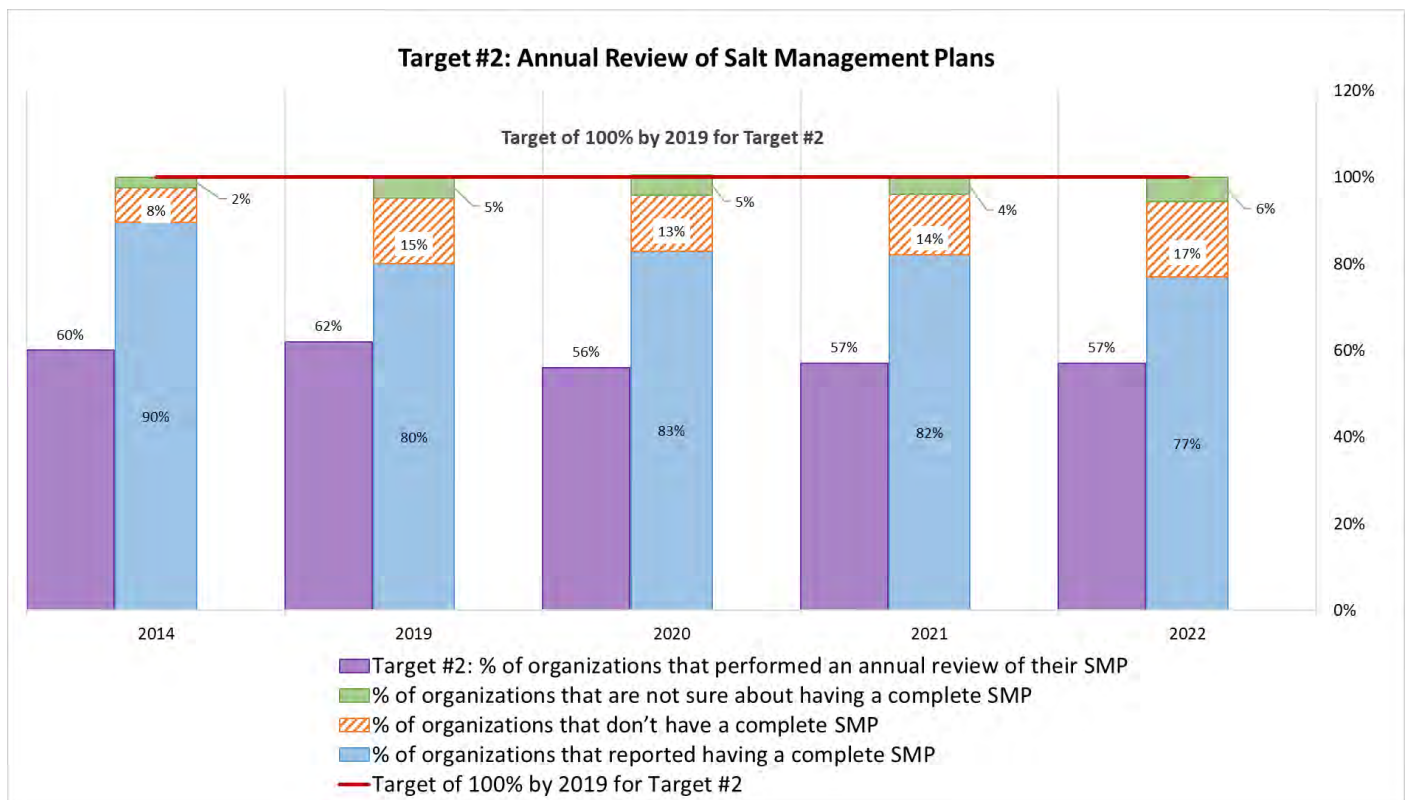
Table 1: Breakdown of the type of road organizations that have reported under the Code for winter seasons 2019 through 2022

Type of road organization	2014 baseline	2019	2020	2021	2022
Provinces and territories	8	9	9	8	6
Municipalities	180	189	194	195	203
National parks and other federal organizations	10	11	10	11	11
Private organizations	4	7	5	5	6
Total number of reporting organizations	202	216	218	219	226

- Performance indicator 2: “Annual review of salt management plan”** represents the percentage of road organizations that annually review their salt management plan (SMP) when compared to all organizations that report under the Code. (Figure 3). The objective of this indicator is to ensure that planning is current and allows for continuous improvement. Road organizations should revisit their SMP at the end of each winter in order to identify shortcomings, issues, and areas where improvements are needed prior to the start of the next winter season. In 2022, the target of 100% was not met since only 57% of organizations reported conducting an annual review of their SMP.

It is also important to note that 23% of reporting organizations either do not have a complete SMP or are unsure whether their SMP covers all elements as described in the Code.

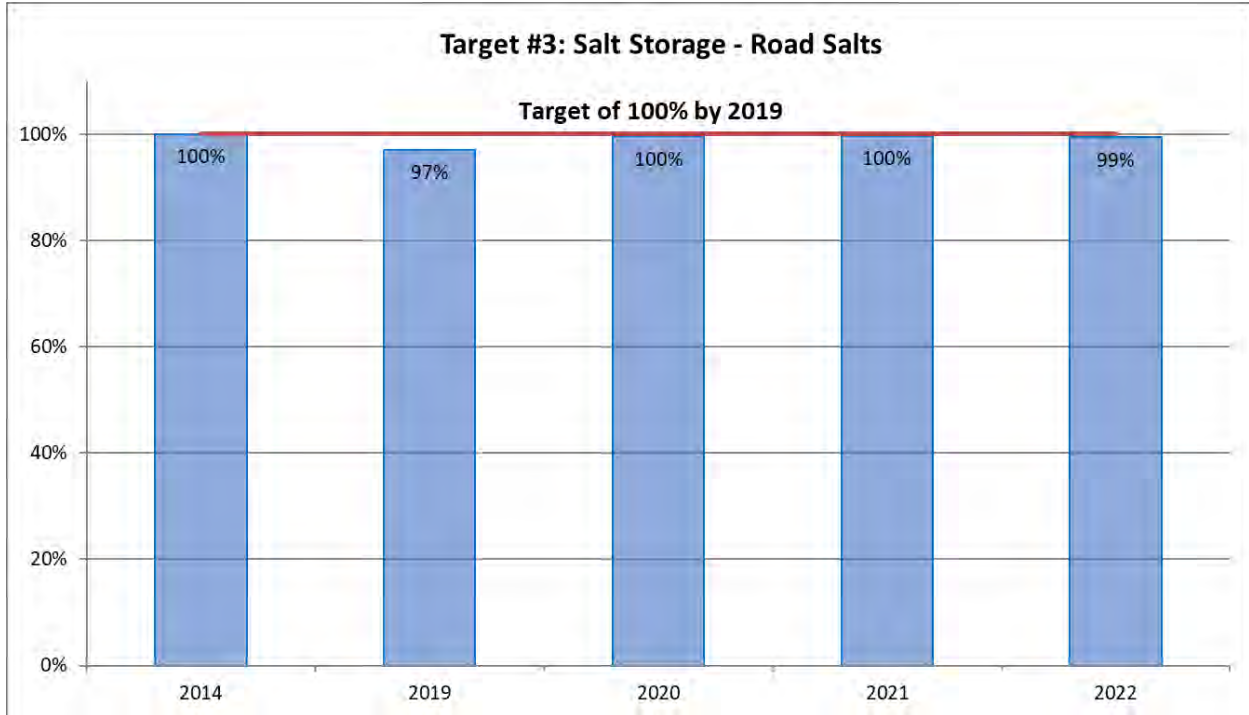
Figure 3: Percentage of road organizations that review their SMP and the percentage of organizations that report having an SMP



- Performance indicator 3: “Storage of road salts”** represents the percentage in tonnes of road salts stored under a permanent roof and on impermeable pads (Figure 4). The objective of this indicator is to ensure that road organizations have committed to managing their material storage facilities and that best practices are applied at point sources to prevent the release of salt to the environment. In 2022, the target percentage of

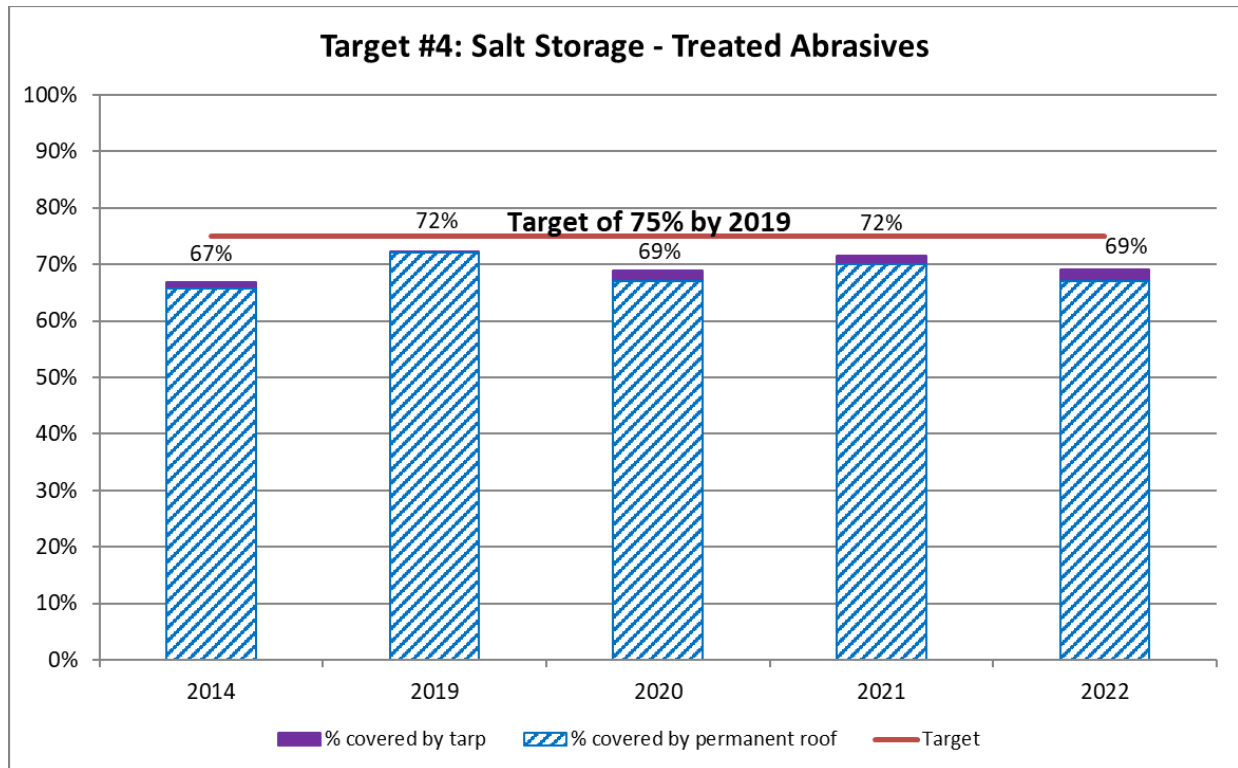
100% was almost met since 99% of reported road salts were stored under a permanent roof and on impermeable pads.

Figure 4: Percentage of road salts stored under a permanent roof and on impermeable pads



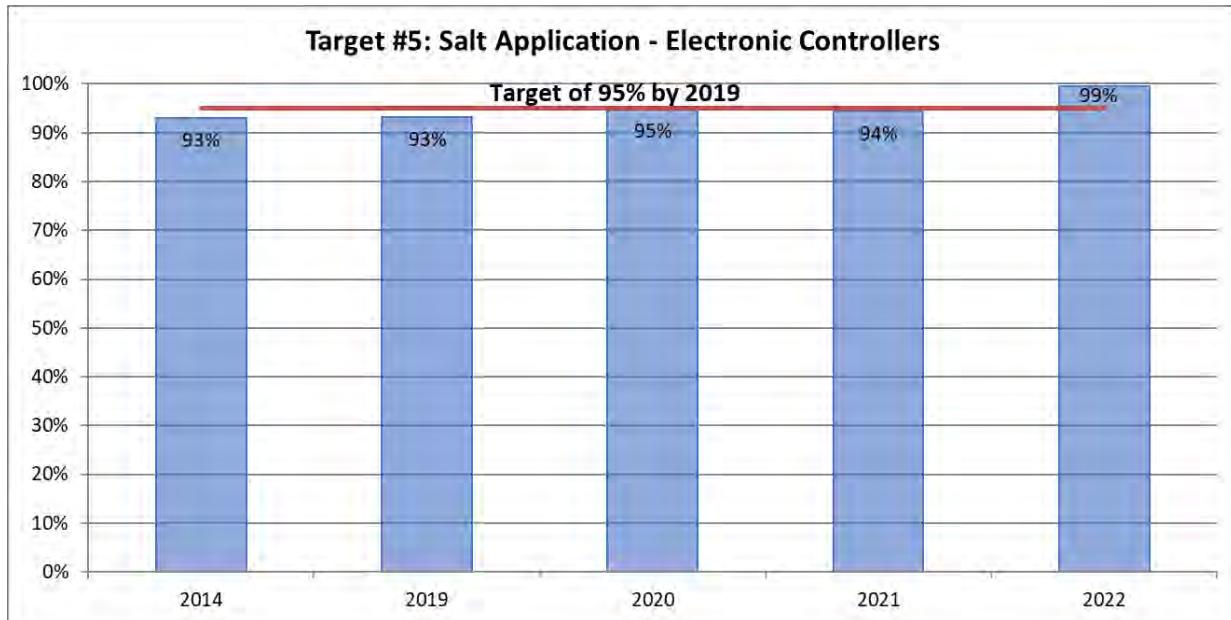
- **Performance indicator 4: “Storage of treated abrasives”** represents the percentage in tonnes of treated abrasives (blended sand and salt) that are stored under cover, either under a tarp or under a permanent roof (Figure 5). The objective of this indicator is to ensure that road organizations cover their treated abrasives in storage facilities and that best practices are applied at point sources to prevent the release of salt to the environment. In 2022, the target of 75% was close to being met as 69% of reported treated abrasives were covered by tarp or permanent roof.

Figure 5: Percentage of treated abrasives covered by tarp or covered by permanent roof



- Performance indicator 5: “Groundspeed electronic controllers”** represents the percentage of total vehicles equipped with groundspeed electronic controllers when compared to the total number of vehicles assigned to solid salt application (Figure 6). The objective of this indicator is to ensure that salt is applied at a proper rate regardless of the speed of the truck being used to spread the salt. Also, to ensure that salt stops discharging when the truck stops. Over time, use of this technology is expected to become a core practice for all organizations to optimize the use of salt. In 2022, the target was met since 99% of reported solid salt application vehicles were equipped with electronic controllers.

Figure 6: Percentage of vehicles equipped with groundspeed electronic controllers



- **Performance indicator 6: “Optimization of salt application”** indicates if organizations are adopting practices that enhance their salt application techniques to optimize their use of salt. This can be accomplished either by using pre-wetting and/or pre-treated salts (Figure 7) or by increasing their pre-wetting capacity (Figure 8). The objective of this indicator is to ensure that organizations are using advanced technologies such as pre-wetting to reduce the use of salts and pre-treated materials. These technologies are proven to be a cost-effective alternative to road salts with similar results. Target #6a is calculated by comparing the number of organizations that reported using pre-wetting or pretreated salts to the total amount of organizations that reported. Target #6b is calculated by comparing the reported number of vehicles with pre-wetting technologies to the reported total number of vehicles assigned to solid salt application from organizations that reported equipping at least one vehicle for prewetting. In 2022, the 6a target of 95% was not met since only 66% of organizations reported adopting pre-wetting and pre-treating methods for salt application optimization. In addition, the 6b target of 75% was not met since only 69% of reported vehicles were equipped for pre-wetting.

Figure 7: Percentage of road organizations using pre-wetting or pre-treated salts

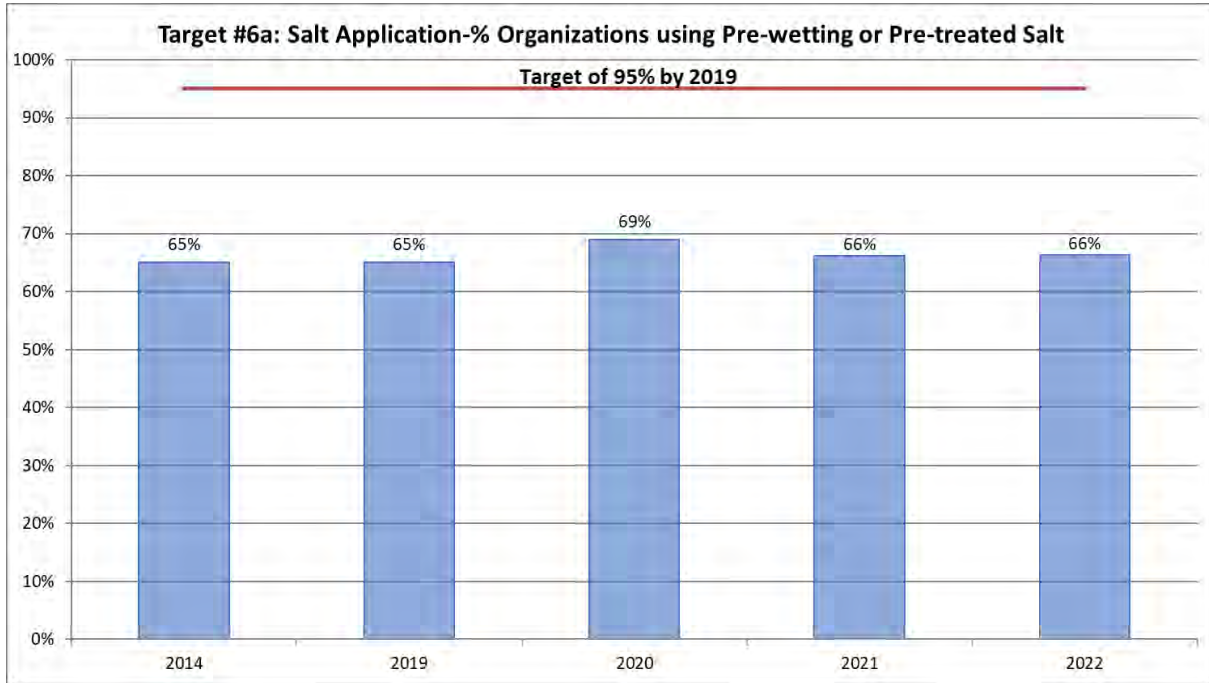
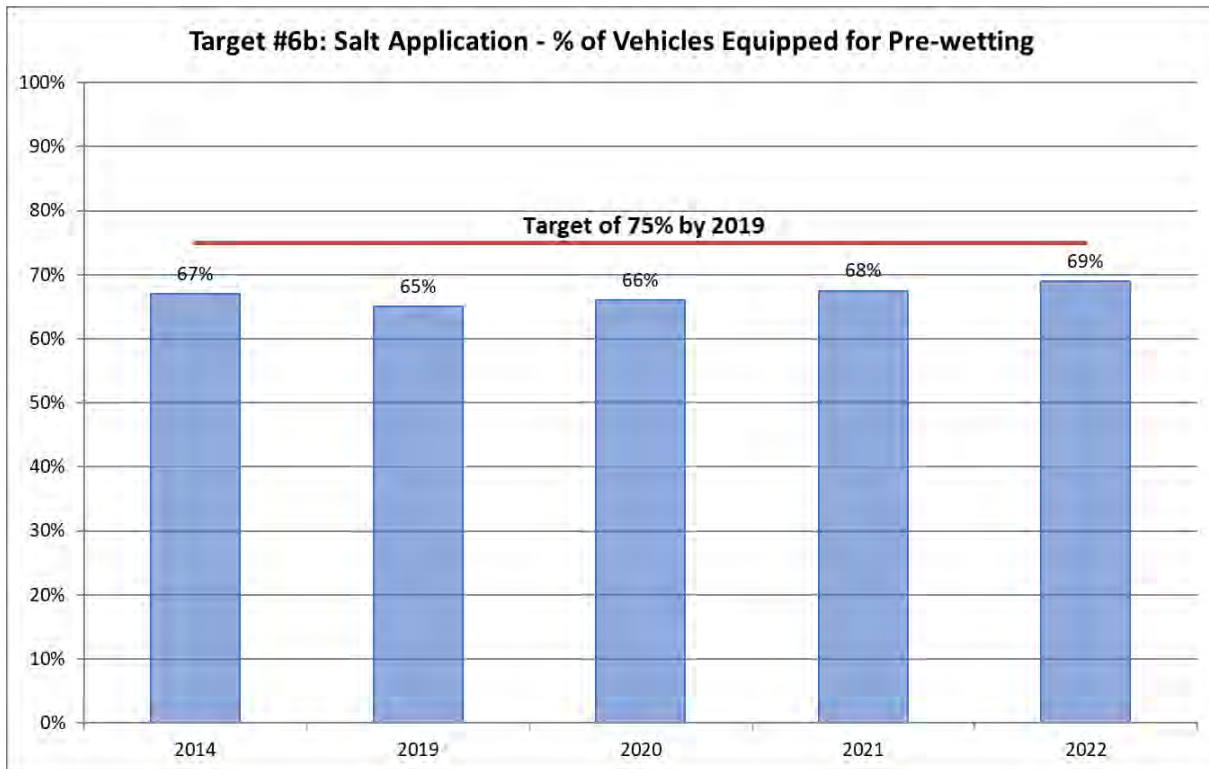
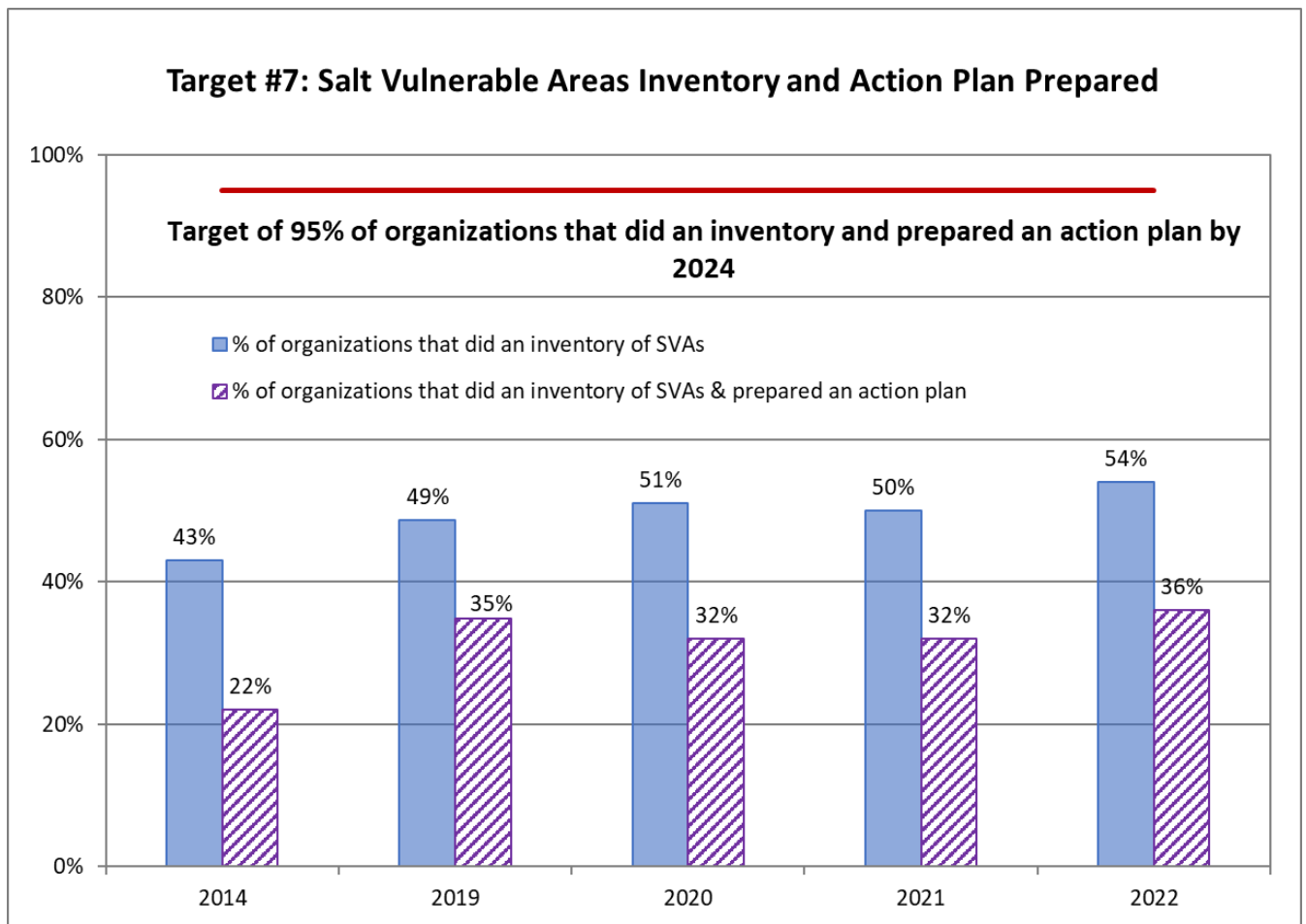


Figure 8: Percentage of vehicles equipped for pre-wetting



- Performance indicator 7: “Salt-vulnerable areas”** indicates if organizations have identified salt vulnerable areas (SVAs) and if an action plan has been prepared with the purpose of protecting those areas that are sensitive to road salts. Figure 9 presents the percentage of reporting road organizations that have identified SVAs. Figure 9 also presents the percentage of road organizations that have met the performance indicator (both identifying vulnerable areas and preparing action plans). In 2022, the target percentage of 95% was not met since only 54% of organizations reported having an inventory of SVAs and only 36% reported having both an inventory and an action plan to address the SVAs.

Figure 9: Percentage of road organizations that have identified salt vulnerable areas and prepared an action plan



Progress towards the National Targets

Setting national targets offers transparency in the expected performance level from road organizations and provides a basis for conducting the future reviews of the effectiveness of the Code. National targets assist road organizations in prioritizing their ongoing efforts in the management of road salts.

The summary of the results of the Code since 2019, Figure 1, shows the progression in achieving national targets over time. Detailed review reports found [here](#) present historical data prior to 2019. While some targets were achieved or close to being achieved (Targets #1, #3, #4 and #5), others were not (Targets #2, #6a and #6b). The second review of the Code concluded that the Code is still an effective risk management instrument. It recommended continued evaluation against the targets and identified several actions for consideration to improve Code implementation and the environmental management of road salt.

ECCC will continue to promote the implementation of the Code with stakeholders, consisting of provincial and municipal road authorities, federal and provincial governments, related associations, industry, environmental non-governmental organizations, and academics, in order to encourage the implementation of best practices in road salt management and prevent or reduce negative impacts of road salts on the environment.

Contact us

For questions about the Code or for more information about salt management, please [contact us](#).

Annex 1: Highlights of reported data for 2014 to 2021 reporting seasons

Highlights: 2021 Reported Data in the Context of National Targets

Results reported for winter **2020-2021**:

- 219 road organizations, including 7 provinces, 1 territory, 195 municipalities, 5 private road organizations, 11 national parks and other federal organizations, reported under the Code (target is 220).
- 57% annually reviewed their road salt management plan (target is 100%).
- 100% of their road salts are under a permanent roof and on impermeable pads (target is 100%).
- 72% of their treated abrasives are covered (target is 75%).
- 94% of their vehicles are equipped with groundspeed electronic controllers (target is 95%).
- 66% are using pre-wetting or pre-treated salts (target is 95%).
- 68% of their vehicles are equipped for pre-wetting (target is 75%).
- 32% of road organizations have identified their salt vulnerable areas and have prepared an action plan (target is 95%, set for 2024).

Highlights: 2020 Reported Data in the Context of National Targets

Results reported for winter **2019-2020**:

- 218 road organizations, including 8 provinces, 1 territory, 194 municipalities, 5 private road organizations, 10 national parks and other federal organizations, reported under the Code (target is 220).
- 56% annually reviewed their road salt management plan (target is 100%).
- 100% of their road salts are under a permanent roof and on impermeable pads (target is 100%).
- 69% of their treated abrasives are covered (target is 75%).
- 95% of their vehicles are equipped with groundspeed electronic controllers (target is 95%).
- 69% are using pre-wetting or pre-treated salts (target is 95%).
- 66% of their vehicles are equipped for pre-wetting (target is 75%).
- 32% of road organizations have identified their salt vulnerable areas and have prepared an action plan (target is 95%, set for 2024).

Highlights: 2019 Reported Data in the Context of National Targets

Results reported for winter **2018-2019**:

- 216 road organizations, including 8 provinces, 1 territory, 189 municipalities, 7 private road organizations, 8 national parks and 3 other federal organizations, reported under the Code (target is 220).
- 62% annually reviewed their road salt management plan (target is 100%).
- 97% of their road salts are under a permanent roof and on impermeable pads (target is 100%).
- 72% of their treated abrasives are covered (target is 75%).
- 93% of their vehicles are equipped with groundspeed electronic controllers (target is 95%).
- 65% are using pre-wetting or pre-treated salts (target is 95%).
- 65% of their vehicles are equipped for pre-wetting (target is 75%).
- 35% of road organizations have identified their salt vulnerable areas and have prepared an action plan (target is 95%, set for 2024).

Highlights: 2018 Reported Data in the Context of National Targets

Results reported for winter **2017-2018**:

- 212 road organizations, including 8 provinces, 1 territory, 187 municipalities, 5 private road organizations, 8 national parks and 3 other federal organizations, reported under the Code (target is 220).
- 58% annually reviewed their road salt management plan (target is 100%).
- 99% of their road salts are under a permanent roof and on impermeable pads (target is 100%).
- 72% of their treated abrasives are covered (target is 75%).
- 94% of their vehicles are equipped with groundspeed electronic controllers (target is 95%).
- 67% are using pre-wetting or pre-treated salts (target is 95%).
- 64% of their vehicles are equipped for pre-wetting (target is 75%).
- 31% of road organizations have identified their salt vulnerable areas and have prepared an action plan (target is 95%, set for 2024).

Highlights: 2017 Reported Data in the Context of National Targets

Results reported for winter **2016-2017**:

- 225 road organizations, including 8 provinces, 1 territory, 200 municipalities, 6 private road organizations, 7 national parks and 3 other federal organizations, reported under the Code (target is 220).
- 57% annually reviewed their road salt management plan (target is 100%).
- 99% of their road salts are under a permanent roof and on impermeable pads (target is 100%).
- 61% of their treated abrasives are covered (target is 75%).
- 94% of their vehicles are equipped with groundspeed electronic controllers (target is 95%).
- 61% are using pre-wetting or pre-treated salts (target is 95%).
- 62% of their vehicles are equipped for pre-wetting (target is 75%).
- 24% of road organizations have identified their salt vulnerable areas and have prepared an action plan (target is 95%, set for 2024).

Highlights: 2016 Reported Data in the Context of National Targets

Results reported for winter **2015-2016**:

- 199 road organizations, including 8 provinces, 1 territory, 175 municipalities, 5 private road organizations, 6 national parks and 4 other federal organizations, reported under the Code (target is 220).
- 63% annually reviewed their road salt management plan (target is 100%).
- 99% of their road salts are under a permanent roof and on impermeable pads (target is 100%).
- 64% of their treated abrasives are covered (target is 75%).
- 96% of their vehicles are equipped with groundspeed electronic controllers (target is 95%).
- 65% are using pre-wetting or pre-treated salts (target is 95%).
- 60% of their vehicles are equipped for pre-wetting (target is 75%).
- 24% of road organizations have identified their salt vulnerable areas and have prepared an action plan (target is 95%, set for 2024).

Highlights: 2015 Reported Data in the Context of National Targets

Results reported for winter **2014-2015**:

- 208 road organizations, including 8 provinces, 184 municipalities, 5 private road organizations, 7 national parks and 4 other federal organizations, reported under the Code (target is 220).
- 60% annually reviewed their road salt management plan (target is 100%).
- 99% of their road salts are under a permanent roof and on impermeable pads (target is 100%).
- 68% of their treated abrasives are covered (target is 75%).
- 94% of their vehicles are equipped with groundspeed electronic controllers (target is 95%).
- 68% are using pre-wetting or pre-treated salts (target is 95%).
- 64% of their vehicles are equipped for pre-wetting (target is 75%).
- 22% of road organizations have identified their salt vulnerable areas and have prepared an action plan (target is 95%, set for 2024).

Highlights: 2014 Reported Data in the Context of National Targets

Results reported for winter **2013-2014**:

- 202 road organizations, including 8 provinces, 180 municipalities, 4 private road organizations, 7 national parks and 3 other federal organizations, reported under the Code (target is 220).
- 60% annually reviewed their road salt management plan (target is 100%).
- 100% of their road salts are under a permanent roof and on impermeable pads (target is 100%).
- 67% of their treated abrasives are covered (target is 75%).
- 93% of their vehicles are equipped with groundspeed electronic controllers (target is 95%).
- 65% are using pre-wetting or pre-treated salts (target is 95%).
- 67% of their vehicles are equipped for pre-wetting (target is 75%).
- 22% of road organizations have identified their salt vulnerable areas and have prepared an action plan (target is 95%, set for 2024).

Annex 2: Road organizations that have reported under the Code of Practice for 2021-2022

Federal organizations:

Cape Breton Road Salts
Fundy Road Salts
Gros Morne National Park
Kouchibouguac Road Salts (Parks Canada)
Parks Canada Agency
Prince Albert Road Salts
Public Works and Government Services Canada
Riding Mountain National Park
Terra Nova Road Salts
The Seaway International Bridge Corporation Ltd.
Waterton Lakes Road Salts

Provincial and Territorial Organizations:

Alberta Transportation
BC Ministry of Transportation & Infrastructure
New Brunswick Department of Transportation and Infrastructure
Province of Nova Scotia
Saskatchewan Ministry of Highways and Infrastructure
Yukon Territorial Government

Municipal Organizations:

- **Alberta**

City of Airdrie
City of Calgary
City of Edmonton - Roadway Maintenance
City of Leduc
City of Lethbridge
City of Medicine Hat
City of Red Deer
City of St. Albert
Clearwater County
Cypress County

LAC LA BICHE COUNTY

Lacombe County

Leduc County

Mackenzie County

Mountain View County

Municipal District of Pincher Creek No. 9

Municipal District of Wainwright

Northern Sunrise County

Regional Municipality of Wood Buffalo

Strathcona County

Town of Okotoks

- **British Columbia**

City of Chilliwack

City of Coquitlam

City of Kamloops

City of Maple Ridge

City of Nanaimo

City of New Westminster

City of Penticton

City of Port Alberni

City of Port Coquitlam

City of Port Moody

City of Prince George

City of Surrey

City of Vancouver

City of West Kelowna

City of Williams Lake

Corporation of the City of Cranbrook

Corporation of the District of North Cowichan

District of North Vancouver

District of Saanich

Resort Municipality of Whistler.

The Corporation Of The Village Of Burns Lake

Town of Gibsons

Village of Lumby

- **Manitoba**

City of Winnipeg, Water & Waste Department

- **New Brunswick**

Caraquet

City of Fredericton

Municipalité Régionale de Tracadie

Town of Grand Bay-Westfield

Town Of Hampton

Town of Oromocto

Town of Quispamsis

Town of Riverview

Town Of Shediac

Town of Sussex

Ville de Dieppe

- **Newfoundland and Labrador**

City Of Mount Pearl

City of St. John's

Town of Grand Falls-Windsor

Town of Paradise

- **Nova Scotia**

Cape Breton Regional

Halifax Regional Municipality (HRM)

Municipality of the County of Colchester

Region of Queens Municipality

Town of Amherst

Town of Bridgewater

Town of Digby

Town of Yarmouth

West Hants Regional Municipality

- **Ontario**

City of Brockville (Corporation of the)
City of Greater Sudbury
City of Hamilton
City of Kawartha Lakes
City of Markham
City of Mississauga
City of Ottawa
City of Owen Sound
City of Peterborough
City of Pickering
City of Sarnia
City of Sault Ste. Marie
City of Temiskaming Shores
City of Toronto
City of Vaughan
City of Windsor
City of Woodstock
Clarington
Corp. of the City of Timmins
Corporation of the County of Dufferin
Corporation of Loyalist Township
Corporation of the City of Cornwall
Corporation of the City of Guelph
Corporation of the City of London
Corporation of the County of Bruce
Corporation of the County of Essex
Corporation of the County of Lambton
Corporation of the County of Wellington
Corporation of the Municipality of Halton Hills
Corporation of the Town of Bradford West Gwillimbury
Corporation of the Town of Espanola
Corporation of the Town of Gravenhurst
Corporation of the Town of Hawkesbury
Corporation of the Town of Newmarket
Corporation of the Town of Petawawa
Corporation of the Town of Plympton-Wyoming
Corporation of the Town of Tecumseh
Corporation of The Town of The Blue Mountains

Corporation of the Town of Tillsonburg
Corporation of the Township of Russell
Corporation of the Township of South Stormont
Corporation of the Township of St Clair
Corporation of the Township of Whitewater Region
Corporation of the United Counties of Prescott and Russell
Corporation of the United Counties of SDG
Corporation of Township of Norwich
Corporation of the City of Cambridge
County of Brant
County of Elgin
County of Haliburton
County of Simcoe
Grey County Transportation Services Department
Haldimand County
Municipality of Chatham-Kent
Municipality of Middlesex Centre
Municipality of Mississippi Mills
Municipality of North Perth
Municipality Of South Dundas
Municipality of Thames Centre
Municipality of the Town of Perth
Municipality of Whitchurch-Stouffville
Oxford County
Region of Peel
Region of Waterloo, Waste Management Division
Regional Municipality of Durham
Regional Municipality of Niagara
South Frontenac Township
The Corporation of the City of Barrie
The Corporation of the City of Belleville
The Corporation of the City of Brantford
The Corporation of the City of Kitchener
The Corporation of the City of North Bay
The Corporation of the City of Oshawa
The Corporation of the City of Port Colborne
The Corporation of the City of St. Catharines
The Corporation of the City of St. Thomas
The Corporation of the County of Lanark
The Corporation of the County of Northumberland

The Corporation of the Municipality of Central Elgin
The Corporation of the Municipality of Kincardine
The Corporation of the Municipality of Trent Hills
The Corporation of the Municipality of West Grey
The Corporation of the Municipality of West Perth
The Corporation of The Town of Caledon
The Corporation of the Town of Essex
The Corporation of the Town of Fort Erie
The Corporation of the Town of Goderich
The Corporation of the Town of LaSalle
The Corporation of the Town of Minto
The Corporation of the Town of Pelham
The Corporation of the Town of Penetanguishene
The Corporation of the Township of Addington Highlands
The Corporation of the Township of Adjala-Tosorontio
The Corporation of the Township of Central Frontenac
The Corporation of the Township of Centre Wellington
The Corporation of the Township of East Hawkesbury
The Corporation of the Township of Perth South
The Corporation of The Township of Stone Mills
The Corporation of the United Counties of Leeds and Grenville
The Regional Municipality of York
The Town of Aurora
Town of Ajax
Town of Arnprior
Town of Carleton Place
Town of East Gwillimbury
Town of Greater Napanee
Town of Grimsby
Town of Ingersoll
Town of Innisfil
Town of Kingsville
Town of Niagara-on-the-Lake
Town of Oakville
Town of Orangeville
Town of Renfrew
Town of Richmond Hill
Town of Whitby
Township of Bonnechere Valley
Township of Essa

Township of King
Township of North Dumfries
Township of Oro-Medonte
Township of Puslinch
Township of Selwyn
Township of Sioux Narrows-Nestor Falls
Township of Springwater
Township of Stirling-Rawdon
Township of Tiny
Township of Wellington North
Township of West Lincoln
Tyendinaga Township

- **Prince Edward Island**

City of Summerside

- **Saskatchewan**

City of Regina
City of Saskatoon

- **Yukon**

City of Whitehorse

Private Organizations:

407 ETR Concession Company Ltd.
Brun-Way Highways Operations Inc.
Chinook Highway Operations Inc.
Emcon Services Inc.
Gateway Operations
MRDC Operations Corporation

Annex 3: Reported road salt usage data

Public road organizations participating in the Code also report to ECCC on the total quantity of road salts, abrasives, and liquids used by the organization in the winter maintenance season. In addition, road organizations report to ECCC the length of roads salted by their organization. The total quantity by province of each material used and the total road length salted reported for all road organizations that reported for this winter maintenance season is summarized in Table 3. This represents the total material used and salted road length for road organizations reporting to ECCC. It does not represent the total quantity of deicing materials used or the total length of salted roads in Canada because the Code:

- a) is voluntary;
- b) does not apply to road salts used for domestic purposes, or for private or institutional uses;
- c) targets organizations that use more than 500 tonnes of road salts per year (although some organizations using less than 500 tonnes also report); and
- d) is not implemented in Quebec since it has its own Strategy for the Environmental Management of Road Salts.

Table 3: Number of organizations that reported total salt, liquids, and abrasives quantities as well as total salted road length under the Code for winter 2021-2022

Reported Data for the 2021-2022 Winter Season					
Province	Number of organizations that reported	Total salt use (tonnes)	Total liquids use (litres)	Total abrasives use (tonnes)	Total road length salted (km)
Alberta	24	417,394	13,089,162	823,810	61,576
British Columbia	26	889,055	58,302,838	781,204	50,559
Manitoba	2	148,421	379,000	113,536	1,916
New Brunswick	17	219,783	3,065,613	369,331	21,297
Newfoundland & Labrador	6	60,247	1,233,991	10,375	2,422
Nova Scotia	11	294,690	24,740,324	42,022	19,628
Ontario	133	1,705,541	24,951,245	697,047	104,975
Prince Edward Island	1	2,750	-	-	118
Saskatchewan	4	137,402	1,084,608	85,555	22,799
Yukon	2	3,491	-	69,300	2,900
Other federal organizations	-	-	-	-	-
Total	226	3,878,774	126,846,781	2,992,180	288,190

Table 4: Number of organizations that reported total salt, liquids, and abrasives quantities as well as total salted road length under the Code for winter 2020-2021

Reported Data for the 2020-2021 Winter Season					
Province	Number of organizations that reported	Total salt use (tonnes)	Total liquids use (litres)	Total abrasives use (tonnes)	Total road length salted (km)
Alberta	26	1,116,360	11,395,525	713,916	61,955
British Columbia	25	831,242	57,353,512	785,918	53,482
Manitoba	3	113,273	1,217,533	88,489	17,297
New Brunswick	15	190,196	3,783,672	231,949	21,471
Newfoundland & Labrador	8	63,262	1,496,378	9,376	2,892
Nova Scotia	9	177,435	22,058,402	32,329	17,197
Ontario	128	2,088,323	39,784,058	788,150	103,784
Prince Edward Island	-	-	-	-	-
Saskatchewan	3	113,654	413,857	52,453	20,481
Yukon	2	6,099	-	66,100	3,000
Other federal organizations	-	-	-	-	-
Total	219	4,699,843	137,502,937	2,768,680	301,559

Table 5: Number of organizations that reported total salt, liquids, and abrasives quantities as well as total salted road length under the Code for winter 2019-2020

Reported Data for the 2019-2020 Winter Season					
Province	Number of organizations that reported	Total salt use (tonnes)	Total liquids use (litres)	Total abrasives use (tonnes)	Total road length salted (km)
Alberta	26	1,170,953	9,942,475	743,339	62,201
British Columbia	26	1,021,173	55,816,117	929,456	55,991
Manitoba	3	93,834	1,777,676	139,878	14,531
New Brunswick	17	279,878	4,112,349	334,335	21,678
Newfoundland & Labrador	8	63,428	1,597,655	8,496	2,290
Nova Scotia	10	295,277	24,329,908	57,541	17,125
Ontario	121	2,781,677	44,790,766	1,024,543	105,392
Prince Edward Island	1	35,469	1,400,000	96,960	4,444
Saskatchewan	4	123,685	504,642	51,525	21,206
Yukon	2	10,793	-	94,110	2,540
Other federal organizations		-			-
Total	218	5,876,167	144,271,588	3,480,183	245,196



December 20, 2024

SENT ELECTRONICALLY

Mr. Paul Laperriere
CAO / Treasurer
Town of Mattawa
160 Water Street
Mattawa, ON P0H 1V0

Dear Ms. Desormeau,

Re: 2025 Municipal Levy

Your **2025 Municipal Levy Information Package** is attached. At its budget meeting on December 4, 2024, the Board of Health approved the 2025 budget. It has a 1% increase (already confirmed) in provincial mandatory program funding and a 3% increase in Municipal share (billed at 5% increase - 2% paid from the Reserve in 2024 and 3% for 2025).

For 2025, with the previous mitigation funding rolled into provincial base funding, the sharing split is 77.8% provincial and 22.2% municipal.

There are two years left in the Strengthening Public Health Initiative. A 1% increase to Health Units has been communicated for 2025 and a 1% increase in Public Health funding provincially for 2026. The Ontario Public Health Standards, which set the minimum requirements for public health programming, are still in the review process and should be in effect for 2026. The new funding arrangement for Public Health should be communicated in 2025, effective in 2026.

As instructed by the province our health unit investigated merging with our neighbouring health units earlier in 2024, but no talks were successful. How this will affect our funding under the new funding arrangement is not known at this time.

COVID-19 specific funding has been promised for 2024 but has not yet been received. 2025 COVID-19 funding arrangements are unknown at this time.

../2

Your lifetime partner in healthy living
Votre partenaire à vie pour vivre en santé
myhealthunit.ca

📍 345 Oak Street West,
North Bay, ON P1B 2T2

☎ 1-800-563-2806
705-474-1400

📠 705-474-8252

📍 90 Bowes Street, Suite 201,
Parry Sound, ON P2A 2L7

☎ 1-800-563-2806
705-746-5301

📠 705-746-2711

In accordance with the Board of Health By-Laws, the Municipal Reserve status will be updated to you with the 2024 audited financial statements. For your information the Municipal Reserve balance at October 31, 2024 was \$2,174,943.

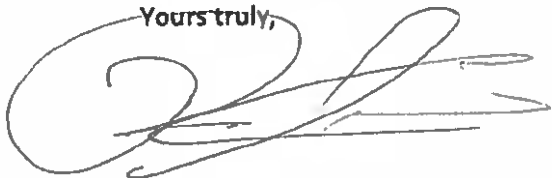
To learn more about your health unit programs, activities and reports, refer to the North Bay Parry Sound District Health Unit website at www.myhealthunit.ca. The website is completely searchable and contains information on a wide range of health topics.

The following information is attached:

- Appendix A – 2025 Levy Payment Schedule
- Appendix B – 2025 Board of Health Approved Budget Summary Sheet

Please do not hesitate to contact Isabel Churcher, Executive Director, Finance at (705) 499-6016, if you have any questions.

Yours truly,



Rick Champagne
Chairperson, Board of Health

Enclosures (2)

Copy to: Isabel Churcher, Executive Director, Finance
Dr. Carol Zimbalatti, Medical Officer of Health/Executive Officer
Board of Health

December 20, 2024

Town of Mattawa
 160 Water St.
 P.O. Box 390
 Mattawa, ON P0H 1V0

2025 LEVY
PAYMENT SCHEDULE

2025 Annual Levy \$69,156

Monthly Payment Schedule effective January 1, 2025	Amount
January 1	5,763
February 1	5,763
March 1	5,763
April 1	5,763
May 1	5,763
June 1	5,763
July 1	5,763
August 1	5,763
September 1	5,763
October 1	5,763
November 1	5,763
December 1	5,763
Total	\$69,156

Levy based on population of: 1,836

Per Capita Rate: \$37.67

Due Date: The first day of every month
 Interest is charged at 1.25% per month on outstanding balances.

Please remit to: North Bay Parry Sound District Health Unit
Attention: Finance Department
345 Oak St W
North Bay, ON P1B 2T2
Or Direct Deposit to: Account # 03442 003 1287499

2025 Board of Health Public Health Budget - Budget Summary Sheet

Budget Summary	Budget 2024	Forecast 2024	Budget 2025	Cost Sharing Percentage for 2025	Notes
Total Expenses	22,826,086	22,713,127	22,786,421		1
Less Program Revenues	485,840	635,695	481,041		2
Net Expenses	22,340,246	22,077,432	22,305,380		
Less: 100% Funding and One-Time Funding and Grants	4,979,566	5,099,701	4,695,094		3
Total Shareable Base	17,360,680	16,977,731	17,610,286		
Ministry of Health Share	13,565,310	13,259,608	13,701,054	77.80%	4
Municipal Share	3,795,370	3,718,123	3,909,232	22.20%	
Plus: 100% Municipal - Adult Dental	95,414	95,414	98,277		
Gross Municipal Levy	3,890,784	3,813,537	4,007,509		5
Contribution from Municipal Reserve	-74,108	0	0		
Net Municipal Levy	3,816,676	3,813,537	4,007,509		
Per Capita Municipal Population	106,394	106,394	106,394		
Per Capita Rate	36.57	35.84	37.67		6

Notes for Budget Summary

1	Total expenses include the cost of all Health Unit programs and services except for Infection Prevention and Control Hub funding.
2	Program revenues are generated through payments from the public or the government on a fee-for-service basis.
3	The forecast for 2024 includes all usual 100% funded programs from multiple sources and one-time funding for COVID-19 Vaccination, Respiratory Syncytial Virus (RSV) Vaccine, Strengthening Public Health (Merger) etc. Not all funds are officially confirmed.
4	The Ministry of Health's funding will increase by 1% over last year. Funding increases of 1% per year have been confirmed for 2024, 2025, and 2026. The new total of \$13,701,054 is 77.8% of the shareable base.
5	The municipal share is calculated using the 2024 levy plus 3% which amounts to a 5% increase to the municipalities' payments for 2025 since 2% of last year's levy increase was taken from the municipal reserve. The municipal share for 2025 is 22.2%.
6	As per the Health Protection and Promotion Act, R.S.O. 1990, c. H.7, O. Reg. 489-97 Allocation of Board of Health Expenses, populations used for calculations are current (2022) Municipal Property Assessment Corporation (MPAC) enumeration data. As per regulations from MPAC, their total population data may not be shared publicly.

From: [ROMA Events](#)
To: [Amy Leclerc](#)
Subject: Register for the 2025 ROMA Conference by January 13 to Save!
Date: Wednesday, January 8, 2025 10:01:03 AM

Alternate text



Register On-line by January 13 and Save Money!

Online Registration Deadline

If you are planning on attending the 2025 ROMA Conference, *Rural Routes*, you can register online until January 13. After that you will need to register in-person and higher rates will apply.

This year's Conference offers outstanding and timely programming and an opportunity to meet with your colleagues from across Ontario on critical municipal issues.

Programming Highlights

- Two pre-conference workshops focusing on municipal leadership and decision making
- Zone Meet-ups to gain insight on ROMA's advocacy strategies
- Keynote speaker Chantal Hébert offering valuable political analysis and insights
- Remarks by the Honourable Doug Ford, Premier of Ontario
- Remarks by provincial Ministers Thompson, Surma, Flack and Calandra on government priorities
- Remarks from ROMA Chair Christa Lowry and AMO President Robin Jones
- AMO advocacy insights on the Associations' pre-budget submission and funding municipalities for quality-of-life advocacy
- Panels on rural homelessness, health services and water and wastewater
- Opposition leader remarks
- The popular Smither Question Box Panel
- Concurrent sessions focusing on the critical issues you are facing
- And, so much more!

Click [here](#) to view full program details.

Preconference Email

On Thursday January 15, watch for the ROMA pre-conference email providing you with information to assist you in planning your arrival and participation in the 2025 Conference.

New at ROMA

Sunday, January 19, features a grab-and-go lunch for registered delegates at 12:30pm in the Sheraton E/F Hall.

Direct your questions to events@roma.on.ca

Keep up to date with the rural municipal voice
of the province, on social media.



Wish to Opt Out of ROMA Communications ? | [Opt Out](#)

155 University Ave Suite 800 | Toronto, ON M5H 3B7 CA

This email was sent to amy.honen@mattawa.ca.
To continue receiving our emails, add us to your address book.

**LUCE ZEUS
362 POPLAR STREET
MATTAWA ON POH 1V0**

8.4

**MATTAWA TOWN COUNCIL
160 WATER STREET
MATTAWA ON POH 1V0**

JANUARY 6TH 2025

MAYOR BELANGER AND COUNCIL:

I attended your corporate committee on January 6th. In knowing that Papineau Cameron's building code amendment proposal is coming to council, I wanted to submit a concern on such.

I reviewed the proposal a few times, and agree with such in principle, however, when it comes to amending the building code in general, great care must be taken as to not sway away from the safety regulations it provides to all. In supporting this, I would encourage you to make it clear, that any design or proposal, in no way whatsoever, divert from the safety protocols enshrined in this huge act, and regulations thereof. It would be catastrophic to go down that route. Remember the devastating earthquake in Turkiye in February of 2023? Half of the buildings collapsed because of substandard building practices. Are you aware of the Favelas of Brazil? Ontario must not '*cheap out*' to substandard regulations in order to house the less fortunate. Once we go down that path, there will be no return. I mention this concern when I see "converted shipping containers" in Papineau Cameron's proposal.

I have a cousin who grew up in one of those post war homes in north Toronto. A simple design...2 bedroom bungalow with basement, single full bath, kitchen, den, and living room. It was perfect, about 850 square feet. I've seen similar, smaller homes throughout Toronto. It's

really all one needs to start out. One could design something similar, only provide for future expansion of a 2nd floor, by making sure the original structure could handle such down the road.

What I guess many don't know about building a sub-division, is that builders already come in with a number of pre-approved designs. They may be building 100 homes, but they are all based on between 5 and 10 pre-approved designs. When one builds what is known as a "custom home", that's when the cost for architecture and designs skyrocket, as there can be multiple changes throughout the building process.

Ciao for now my friends. Happy New Year

Luce

DATE: MONDAY JANUARY 13, 2025

9.1

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT the Corporate Services Committee, at their meeting on Monday January 6, 2025, puts forth the recommendation to Council to support a resolution regarding the Ontario Building Code from the Municipality of Wawa.

AND FURTHER THAT Council of the Corporation of the Town of Mattawa supports the recommendation and supports the resolution received from the Municipality of Wawa regarding the Ontario Building Code.

AND FURTHER THAT a copy of this resolution be sent to the Premier of Ontario; Minister of Municipal Affairs and Housing; Minister of Children, Community and Social Services; Minister of Economic Development, Job Creation and Trade; the Association of Municipalities of Ontario; MPP Vic Fedeli; Ontario Building Officials Association and all Ontario Municipalities.



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, November 19, 2024

Resolution # RC24270	Meeting Order: 8
Moved by: <i>Joseph Opat</i>	Seconded by: <i>M Hatfield</i>

RESOLVED THAT Council for the Corporation of the Municipality of Wawa does hereby support the Resolution dated November 13, 2024 passed by the Township of Papineau-Cameron regarding the Ontario Building Code;

AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be forwarded to the Hon. Doug Ford, Premier of Ontario, Hon. Paul Calandra, Minister of Municipal Affairs and Housing, Hon. Michael Parsa, Minister of Children, Community and Social Services, Hon. Victor Fedeli, Chair of Cabinet, Minister of Economic Development, Job Creation and Trade, Association Municipalities of Ontario, Ontario Building Officials Association, Municipalities of Ontario.

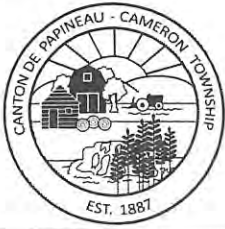
RESOLUTION RESULT		RECORDED VOTE	
<input checked="" type="checkbox"/>	CARRIED	MAYOR AND COUNCIL	YES NO
<input type="checkbox"/>	DEFEATED	Mitch Hatfield	
<input type="checkbox"/>	TABLED	Cathy Cannon	
<input type="checkbox"/>	RECORDED VOTE (SEE RIGHT)	Melanie Pilon	
<input type="checkbox"/>	PECUNIARY INTEREST DECLARED	Jim Hoffmann	
<input type="checkbox"/>	WITHDRAWN	Joseph Opat	

Disclosure of Pecuniary Interest and the general nature thereof.

Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: _____

MAYOR - MELANIE PILON	CLERK - MAURY O'NEILL
<i>M. Pilon</i>	<i>Maury O'Neill</i>



THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON

4861 Highway 17, P.O. Box 630, Mattawa ON P0H 1V0
Office: (705) 744-5610 • Fax: (705) 744-0434 • Garage: (705) 744-5072
E-mail: clerk@papineaucameron.ca Website: www.papineaucameron.ca

November 13, 2024

The Honourable Doug Ford
Premier of Ontario
Premier's Office
Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

RE: Ontario Building Code

The Council of Papineau-Cameron met at their regular Council meeting on November 12, 2024 and passed the attached resolution 2024-328.

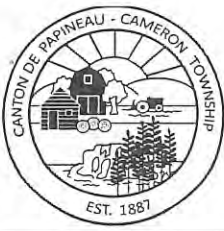
Feel free to contact us if you have any questions.

Sincerely,

Jason McMartin, BA, ADA
CAO/Clerk-Treasurer

Encl. Council Resolution 2024-328

c.c. Hon. Paul Calandra MPP, Minister of Municipal Affairs and Housing
Hon. Michael Parsa MPP, Minister of Children, Community and Social Services
Hon. Victor Fedeli MPP, Chair of Cabinet, Minister of Economic Development, Job Creation and Trade
Association of Municipalities of Ontario
Ontario Building Officials Association
Municipalities of Ontario



THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON

4861 Highway 17, P.O. Box 630, Mattawa ON P0H 1V0
Office: (705) 744-5610 • Fax: (705) 744-0434 • Garage: (705) 744-5072
Website: www.papineaucameron.ca

DATE: November 12, 2024 **RESOLUTION NUMBER:** 2024- 328

MOVED BY: *Shelley Belanger* **SECONDED BY:** *MChenier*

WHEREAS Ontario is facing a significant affordable housing crisis, with many residents struggling to secure safe and affordable living accommodations;

AND WHEREAS the crisis of homelessness in Ontario continues to affect thousands of individuals and families, necessitating urgent and effective housing solutions;

AND WHEREAS the current Ontario Building Code contains regulations that may inadvertently hinder the development of affordable housing by imposing excessive costs and barriers on individuals and developers;

AND WHEREAS current building code regulations may restrict the development of innovative housing solutions designed to address the needs of homeless individuals and families;

AND WHEREAS an increase in affordable housing units is essential to promote economic stability, community well-being, and social equity within Ontario;

AND WHEREAS providing pre-approved affordable housing plans can streamline the construction process, reduce costs, and facilitate quicker access to housing for those in need;

THAT the Council of Papineau-Cameron Township hereby calls on the Ontario government to amend the Ontario Building Code to include provisions for pre-approved affordable housing plans specifically aimed at supporting low income and homeless individuals, including:

1. Standardized Designs: Creating a set of pre-approved housing designs that meet safety and quality standards while being cost-effective and quick to construct.
2. Flexible Design Standards: Allowing for innovative building designs and materials that meet affordability criteria while ensuring safety and livability.
3. Community Integration: Ensuring that these housing designs can be integrated into existing neighborhoods in a way that respects community character and promotes acceptance.
4. Support for Diverse Models: Including options for various types of housing, such as tiny homes, modular units, and converted shipping containers, to cater to different needs and preferences.

AND FURTHER THAT the Council of Papineau-Cameron Township encourages the Ontario government to engage with stakeholders, including architects, housing advocates, and service providers, to develop these pre-approved plans that effectively address the needs of low income and homeless individuals;

AND FURTHER THAT this resolution be provided to the Hon. Doug Ford, Premier of Ontario, Hon. Paul Calandra, Minister of Municipal Affairs and Housing, Hon. Michael Parsa, Minister of Children, Community and Social Services, Hon. Victor Fedeli, Chair of Cabinet, Minister of Economic Development, Job Creation and Trade, Association Municipalities of Ontario, Ontario Building Officials Association, Municipalities of Ontario.

CARRIED: *Robert Corriveau*
(Mayor)

NOT CARRIED: _____
(Mayor) **COPY**

Recorded Vote (Upon Request of Councillor _____) Section 246 (1) Municipal Act

RECORDED DIVISION VOTE	YES Signature	NO Signature	ABSTAIN Signature
Mayor Robert Corriveau			
Deputy Mayor Shelley Belanger			
Councillor Keith Dillabough			
Councillor Jason Bélanger			
Councillor Mélanie Chenier			



INFORMATION REPORT

PREPARED FOR: MAYOR BÉLANGER AND MEMBERS OF COUNCIL
PREPARED BY: DEXTURE SARRAZIN, DIRECTOR OF COMMUNITY SERVICES
TITLE: ROOF REPAIRS AT WATER TREATMENT PLANT
DATE: MONDAY JANUARY 13, 2025
REPORT NO: 25-01R

BACKGROUND

For a number of years, the roof at the Water Treatment Plant has been in disrepair. The roof surface is ok and there are currently no leaks on the flat roof, however, the parapet wall has been without soffit, the shingles are beyond end of life and there are a number of air and water gaps that allow for critter access.

ANALYSIS & DISCUSSION

During the summer, I spoke to OCWA Operator Josh Dewaal about these issues and Josh attempted to source someone for repair. 3 contractors were approached, visited 400 Bissett St and none were motivated to provide a quote for require. These contractors were PTQ Construction, BellTech Development, and K Deck Co. All local contractors with the know how to quote for repair.

Seeing that OCWA was unsuccessful with finding a contractor to complete a repair, I reached out to 2 more contractors, Paul Sanscartier Reno and Roofing and JLF Exteriors. Both have now responded with quotes and we have been unable to source a 3rd quote.

The parapet wall will be repaired with the same-coloured blue steel currently installed on the repaired section.

FINANCIAL IMPLICATIONS

The 2 quotes are as follows:

JLF Exteriors - \$6,774 plus HST
Paul Sanscartier Reno and Roofing - \$8,000 plus HST

Eligible costs will be considered for Canada Community Building Fund (formerly Gas Tax).

RELEVANT POLICY/LEGISLATION

None at this time

ATTACHMENTS

Quotes for Roof Repairs

RECOMMENDATIONS/RESOLUTION

It is recommended that the Corporation of the Town of Mattawa hire JLF Exteriors to complete the repair to the parapet wall of the Water Treatment Plant at a cost of \$6,774 plus HST and

that eligible costs will be covered under the Canada Community Building Fund (formerly gas tax)

BE IT RESOLVED THAT Council of the Town of Mattawa receives Report # 25-01R titled Roof Repairs at Water Treatment Plant.

AND FURTHER THAT Council approves the quote from JLF Exteriors in the amount of \$6,774.00 plus applicable taxes to be applied under the Canada Community Building Fund for the repairs to the roof on the Water Treatment Plant.

JLF Exteriors LTD.

241 Eighth St P.O Box 1197
Mattawa ON P0H 1V0
+17054995729
josh@jlfexteriors.com
www.jlfexteriors.com
GST/HST Registration No.: 702897349rt0001

Estimate

ADDRESS
Mattawa Township
160 water St
Mattawa ON

ESTIMATE 1094
DATE 29/11/2024

DATE	ACTIVITY	DESCRIPTION	TAX	QTY	RATE	AMOUNT
	Steel roof	Mattawa water works (400 Bissett)	HST ON	1	5,479.00	5,479.00
		Remove shingles from parapet wall, Supply and install steel roofing. Rebuild roofline and tie into the existing steel roofing on one portion of building.				
	Soffit & Fascia installation	Remove Shingles on the 2 dormers and supply and install steel roofing Supply and install aluminum vented soffit for perimeter of building.	HST ON	1	1,295.00	1,295.00
SUBTOTAL						6,774.00
HST (ON) @ 13%						880.62
TOTAL						\$7,654.62

TAX SUMMARY

	RATE	TAX	NET
	HST (ON) @ 13%	880.62	6,774.00

Accepted By

Accepted Date

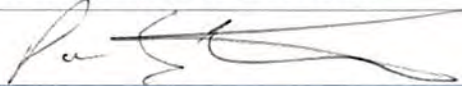
313569

Paul SAINCANTIN Roofing
 1061 Lily St Mattawa ont
 R6H 1V0 R1X 8Y1
 705 498-0996

DATE	Dec 18 2024
INQUIRY NUMBER NUMÉRO DE DEMANDE DE RENSEIGNEMENTS	705-498-0996
ESTIMATED DELIVERY DATE DATE DE LIVRAISON APPROXIMATIVE	January
TERMS CONDITIONS	weather permitting

TO A	Town of Mattawa
	Water treatment facility

WE THANK YOU FOR THE OPPORTUNITY TO SUBMIT THE FOLLOWING PRICES AND SPECIFICATIONS.
 NOUS VOUS REMERCIONS DE NOUS DONNER L'OCCASION DE PRÉSENTER LES SPÉCIFICATIONS ET LES PRIX SUIVANTS.

QUANTITY QUANTITÉ	DESCRIPTION	UNIT PRICE PRIX UNITAIRE	AMOUNT MONTANT
	Price includes material labour Taxes and disposal.		8000 ⁰⁰
	Install soffit under wall perimeter Remove shingles on side walls and Replace with Tin siding Reconstruct side wall so it matches existing wall. Reshingle 2 upper roofs.		
	RS. 50% down remaining when completed. any questions pls call me.		
PLEASE REFER TO THE ABOVE QUOTATION NUMBER WHEN PLACING YOUR ORDER. VEUILLEZ MENTIONNER LE NUMÉRO DE PROPOSITION DE PRIX CI-DESSUS QUAND VOUS PASSEZ UNE COMMANDE.		TVH / HST TPS / GST	1040 ⁰⁰
ABOVE PRICES GOOD FOR <u>30</u> DAYS. LES PRIX CI-DESSUS SONT VALIDES PENDANT _____ JOURS.		PST / TVP	
SIGNATURE 		TOTAL	9040 ⁰⁰

QUOTATION/PROPOSAL
 DEVIS/PROPOSITION DE PRIX

STAPLES SDC84B



INFORMATION REPORT

PREPARED FOR: MAYOR BÉLANGER AND MEMBERS OF COUNCIL
PREPARED BY: AMY LECLERC, MUNICIPAL CLERK/REVENUE SERVICES CLERK
TITLE: APPOINTMENT OF COMMITTEE OF ADJUSTMENT MEMBERS
DATE: MONDAY JANUARY 13, 2025
REPORT NO: 25-02R

BACKGROUND

Under Section 44 of the Planning Act a Committee of Adjustment is automatically assigned responsibility for processing applications relating to minor variances to certain types of by-laws, non-conforming uses and permitting specific uses where a by-law defines them in general terms.

Each year Council is required to appoint 3 members of Council to sit on the Committee of Adjustment. A Member-at-Large is also required to participate on the committee which was appointed in 2024 by Council. D'Arcy Lamothe was appointed to the Committee for the term of council which will end on December 31, 2026.

This committee has a Terms of Reference which is followed by all parties involved.

Meetings for the Committee of Adjustment are held when an application is submitted to staff from a resident of the Municipality and the meeting will be called by the Secretary of the Committee. The application is processed through the Municipal Office with comments received from each department that is affected by the request. Once the process is complete the Committee members will be provided a complete package and advised the date of the meeting.

Support staff that will be assisting the application process, providing the meeting package and attending the meetings will be the Chief Administrative Officer, Clerk, Chief Building Official, Planning Consultant as well as other key staff when required.

ANALYSIS & DISCUSSION

Staff is requesting that Council discuss among themselves which 3 members will be appointed to the committee and the Clerk will bring back the by-law at the next meeting of Council.

FINANCIAL IMPLICATIONS

The Member-at-Large that will be sitting on the Committee of Adjustment will receive an annual remuneration of 100.00 payable on December 31st of each year for the term of Council.

RELEVANT POLICY/LEGISLATION

Planning Act, R.S.O. 1990, c.P.13

ATTACHMENTS

Committee of Adjustment Terms of Reference & Planning Act insert

RECOMMENDATIONS/RESOLUTION

It is recommended that Council accept this report and appoint 3 members of Council.

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 25-02R titled Committee of Adjustment Members.

AND FURTHER THAT Council appoints Councillors _____, _____ and _____ which will be formally adopted by By-law at the next meeting of Council.



TOWN OF MATTAWA COMMITTEE OF ADJUSTMENT TERMS OF REFERENCE

PURPOSE

The Committee of Adjustment is a statutory tribunal with authority delegated to it by the Council of the Town of Mattawa under the provisions of the Ontario Planning Act to hold public hearings to make decisions on applications submitted to the Town of Mattawa Planning and Development Services Department for minor variances, alterations in legal non-conforming uses and consents for severances.

The Committee operates independently from Council and its decisions may be appealed to the Ontario Municipal Board.

The Committee of Adjustment may:

- Authorize minor variance from the provisions of the Zoning By-Law for land, buildings or structures or their use.
- Permit the enlargement or extension of an existing legal non-conforming building or structure.
- Permit the use of land, building or structure for a purpose that is similar to the existing legal non-conforming use or is more compatible with the uses permitted by the Zoning By-Law.
- Permit the use of land, building or structure for any purpose that conforms with the uses defined in general terms in the Zoning By-Law.

OPERATION

The Committee of Adjustment is a quasi-judicial body, somewhat court-like in its operation, charged with observance and protection of applicable planning law and also with protecting the rights of the individuals affected by the decisions made. The common law principles of natural justice require the Committee of Adjustment to ensure that individuals affected by their decisions have their equivalent of “a day in court”. The Committee must also satisfy legal requirements concerning notice, public hearings, notices of decisions and recording of proceedings. The Committee of Adjustment is governed by procedures detailed in the Planning Act, and also by the Municipal Act, the Statutory Powers Procedure Act, the Municipal Conflict of Interest Act and the Municipal Freedom of Information and Protection of Privacy Act.

The Committee of Adjustment is guided by planning policies and controls established by the Council of the Town of Mattawa through the Official Plan, Zoning By-law and other by-laws for controlling development and planning policies and legislation of the Province of Ontario, including the Planning Act, statements of Provincial interest as defined in policy statements, implementation guidelines and Provincial plans.

The goal of the Committee of Adjustment is to provide for and conduct a fair hearing by:

- Allowing anyone wishing to speak to an application an opportunity to do so;
- Giving due diligence to the consideration of each application;
- Openly having all discussions about each application and making all decisions in public

- at the hearing;
- Making rational decisions with appropriate, well-thought-out conditions;
- Clearly stating the reasons for their decisions.

Committee of Adjustment hearings are attended by Committee of Adjustment members, Municipal Planning Staff, the Chief Building Official, the Secretary-Treasurer, applicants and/or their representatives and any member of the public who wishes to speak regarding an application or observe the proceedings.

Meeting Schedule and Location

The Committee of Adjustment shall meet at a minimum once per year. For ease of planning, every attempt will be made to hold the regular meetings on a consistent day. Additional meetings may be held through a special meeting request to the Secretary-Treasurer and dependent on availability of Committee members.

The Committee of Adjustment meetings take place in Dr. S. F. Monestime Council Chambers at the Town of Mattawa Municipal Office at 160 Water Street, Mattawa and will begin at 6:00 p.m.

ORGANIZATION

Membership, Appointment, Term of Office, Quorum, Voting

The Committee of Adjustment is composed of four members.

Applications for Committee of Adjustment appointments are requested at the beginning of the term of Council and a total of four members are appointed by By-Law which consists of three Members of Council and one member at large.

Members of the Committee are eligible for reappointment, and where a member ceases to be a member before the expiration of their term, Council will appoint another eligible person for the unexpired portion of the term.

At the beginning of each term, the members of the Committee of Adjustment will appoint a Chair. When the Chair is absent the Committee will appoint another member as Acting Chair. The members may rotate through the position of Chair during the appointed term.

Three members constitute a quorum.

Voting is by simple majority on the application, a tie vote means the application is refused.

Qualifications for Members at Large

- A demonstrated commitment to, and interest in the community;
- An understanding of the planning framework and planning instruments, including the Town of Mattawa Official Plan, Zoning By-law, as amended, and other by-laws for controlling development and planning policies of the municipality and the Province of Ontario, including the Planning Act, policy statements, implementation guidelines and Provincial plans;
- Ratepayer of the Town of Mattawa;
- Organized, available and committed to conduct site inspections of subject properties and attend all Committee meetings;

- Objective and have an open mind in order to fully consider the evidence provided;
- Access to a computer and an e-mail address in order to receive and respond to Committee communications and information, including hearing and application notices and agenda packages with large text and graphics files.

Remuneration

Remuneration for the member at large shall consist of an annual honourarium of \$100.00 payable by December 31st of each year.

Term of Office

The members of the committee who are not members of a municipal council shall hold office for the term of the council that appointed them and the members of the committee who are members of a municipal council shall be appointed annually. R.S.O. 1990, c. P.13, s. 44 (3).

Duties and Responsibilities

Chair

- Presides at all Committee of Adjustment hearings and meetings and exercises authority and performs duties as required;
- Provides guidance and leadership to the Committee in the completion of its mandate;
- Ensures that decorum is maintained at each meeting and that rules of procedure and conduct are observed.

All Members

- Review applications sent to them in advance of the meeting;
- Visit the site of each application prior to the meeting;
- Attend the Committee of Adjustment hearings, consider applicant(s), agency(ies) and public comments and make decisions in public regarding applications;
- Contribute time, knowledge, skill and expertise to the fulfillment of the Committee's mandate.

Code of Conduct

Municipal Act, Planning Act, Statutory Powers Procedure Act

Committee of Adjustment decisions will be made at a public hearing. All information pertaining to an application will be presented at the hearing and all discussion on the specifics of an application will take place at the hearing.

Closed session meetings may only be held in accordance with Section 239 of the Municipal Act.

All members shall also refer to the 'Code of Conduct Policy for Members of Council and Local Boards', (By-Law 19-08).

Municipal Conflict of Interest Act

Committee of Adjustment Members may have pecuniary conflict of interest as they have decision-making ability. Members should be cognizant of any conflict of interest or perceived conflict in terms of issues which may serve to benefit them personally.

Where a Member, either on their own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a Committee of Adjustment hearing at which the matter is considered, the Member shall:

1. Disclose the interest in its general nature before or as soon as possible after the matter is considered at the meeting by completing and submitting the Declaration of Pecuniary Interest Form to the Secretary-Treasurer;
2. Not take part in the discussion or voting on any question in respect to the matter;
3. Not attempt to influence the voting before, during, or after the meeting; and
4. Immediately leave the meeting or part of the meeting during which the matter is under consideration, if the meeting is closed to the public.

Where the interest of a Member has not been disclosed by reason of the Member's absence from the hearing, the Member shall disclose the interest, and comply with the requirements listed above, at the first Committee hearing attended by the Member after the hearing at which the matter was considered.

Every declaration of interest made, where the meeting is open to the public, is recorded in the minutes of the meeting by the Secretary-Treasurer.

Every declaration made, where the meeting is not open to the public, is recorded in the minutes of the next meeting that is open to the public.

Every municipality shall establish and maintain a Declaration of Pecuniary Interest Registry.

Municipal Freedom of Information and Protection of Privacy Act

Committee of Adjustment Members will act to protect the privacy of individuals with respect to personal information contained in application forms and information circulated to the Committee and to ensure that personal information is used solely for the purposes of processing the application.

Administrative Support Staff

Secretary-Treasurer (non-voting position)

- Responsible for all Committee of Adjustment administrative duties.

Departmental Representatives / Planners (non-voting position)

- Act as subject matter experts and provide information to assist the Committee of Adjustment in reaching decisions.

Public Hearing Process

- Call to Order
- Chair welcomes those in attendance, introduces Committee members and staff and provides an explanation of procedures:
 - Everyone present will be given an opportunity to comment on the applications being heard;
 - Comments and questions are to be addressed through the chair;
 - Decision notice will be sent to the applicant or agent and any person who files a

- written request;
- Reminder of appeal period in accordance with The Planning Act;
- Pecuniary Interest of Committee of Adjustment members declared as applicable
- Discussion and Decisions on the applications presented including addressing requests for Withdrawal or Adjournment.
- Adoption of Minutes of Previous Hearing
- Adjournment of the meeting and next Committee of Adjustment Hearing Date announced

Minor Variances

The Zoning By-law regulates how land and buildings are used and where buildings and structures can be located. This by-law also specifies lot sizes and dimensions, parking requirements, building heights and other regulations necessary to ensure proper and orderly development. However, sometimes it is not possible or desirable to meet all of the requirements of the Zoning By-law. In that case, a property owner may apply for approval of a minor variance. A minor variance provides relief from a specific Zoning By-law requirement, excusing a property owner from meeting the exact requirements of the By-law.

For the Committee to approve this type of application, the Planning Act requires that the Members must be satisfied that the application meets all of the following four tests:

- Is considered to be a minor change from the Zoning requirements (an evaluation of impact rather than a numerical value)
- Is desirable for the appropriate development or use of the land, building or structure;
- Maintains the general intent and purpose of the Official Plan and
- Maintains the general intent and purpose of the Zoning By-law, as amended.

Legal Non-Conforming Uses

Legal Non-Conforming Uses are uses of property that met all of the requirements of the Zoning By-law (and any other requirements) when they were established but no longer comply because the zoning requirements have changed. To ease the hardship this change could place on a property owner, the Committee can consider applications for extensions or enlargements of buildings or uses that no longer comply with the Zoning Bylaw as well as applications for a change from one legal non-conforming use to another use.

For the Committee to approve this type of application, the Planning Act requires that the Members must be satisfied that:

- The non-conforming use was officially permitted before the current Zoning By-law was approved
- The non-conforming use has continued, uninterrupted since that time
- The extended or enlarged building or use is located entirely within the original property limits
- In the case of a change in use, that the proposed use is similar to or more compatible to the new uses permitted by the Zoning By-law.

Any application process may be subject to such terms and conditions as the Committee considers advisable.

Accounting

The Committee of Adjustment budget forms part of the Planning and Development Services Department Budget. All financial commitments of the Committee, including provision for Committee Members to attend training, workshops and conferences, are processed through the Planning and Development Services Department in accordance with municipal policies.

References

Planning Act Terms for Committee of Adjustment

DATE: MONDAY JANUARY 13, 2025

11.1

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa approve and adopt By-Law 25-01 being a by-law to enter into an agreement with the Bank of Nova Scotia for borrowing of funds if required.

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 25-01

BEING a by-law to enter into an agreement with the Bank of Nova Scotia for borrowing of funds if required.

WHEREAS the Council of the Corporation of the Town of Mattawa, (the Corporation) deems it necessary to borrow the sum of **Five Hundred Thousand dollars (\$500,000.00)** to meet, until the taxes are collected and other revenues are received, current expenditures of the Corporation for the year.

NOW THEREFORE the Council of the Town of Mattawa enacts as follows:

1. **THAT** the **Mayor, Deputy Mayor, CAO/Treasurer, Deputy-Treasurer or Clerk** are hereby authorized to borrow on behalf of the Corporation from THE BANK OF NOVA SCOTIA (the `Bank') from time to time by way of promissory note or bankers' acceptance a sum or sums not exceeding at any one time **Five Hundred Thousand Dollars, (\$500,000.00)** to meet, until the taxes are collected and other revenues are received, current expenditures of the Corporation for the year **2025**.
2. **THAT Any two of the persons listed above in #1** are hereby authorized to sign, make or draw on behalf of the Corporation and to furnish to the Bank from time to time promissory notes or bankers acceptances for the sum or sums so borrowed with Interest or any other charges at such rate as the Bank may from time to time determine.
3. **THAT** the **Treasurer** is hereby authorized and directed to furnish to the Bank at the time of each borrowing and at such other times as the Bank may from time to time request, a statement showing the nature and amount of the estimated revenues of the current year not yet collected or where the estimates for the year have not been adopted, a statement showing the nature and amount of the estimated revenues of the Corporation as set forth in the estimates adopted for the next preceding year and also showing the total of any amounts borrowed in the current year and in any preceding year that have not been repaid.
4. **THAT** all sums borrowed from the Bank and any interest thereon and any other charges in connection therewith shall, be a charge upon the whole of the revenues of the Corporation for the current year and for any preceding years as and when such revenues are received and that the **Treasurer** is hereby authorized to sign on behalf of the Corporation and to furnish to the Bank an Agreement or Agreements of the Corporation charging the said revenues of the Corporation with payment of all sums borrowed from the Bank and any interest thereon and any other charges in connection therewith.
5. **THAT** the **Treasurer** is hereby authorized and directed to apply in payment of all sums borrowed from the Bank, and of any Interest thereon and any other charges in connection therewith, all of the moneys hereafter collected or received on account or realized in respect of the taxes levied for the current year and for any preceding years and all of the monies collected or received from any other source.
6. **THAT** the **Treasurer** and **Mayor** are hereby authorized and directed to execute, on behalf of the Council of the Corporation of the Town of Mattawa, the Bank of Nova

Scotia's Security Agreement, in accordance with the terms of the agreement attached to this By-Law and known as Schedule "A".

READ A FIRST and SECOND time, this 13th day of January, 2025.

READ A THIRD time and FINALLY PASSED this 13th day of January, 2025.

Mayor

Clerk

S E C U R I T Y A G R E E M E N T
M U N I C I P A L I T I E S A N D S C H O O L B O A R D S

To: THE BANK OF NOVA SCOTIA, (the "Bank")

WHEREAS by a 'By-law or Resolution passed by the Council of the Corporation of the Town of Mattawa on the 13th day of January, 2025 authority was given to the Mayor, Deputy Mayor, CAO/Treasurer, Deputy-Treasurer or Clerk to borrow from the Bank the sum or sums therein mentioned and this Agreement was authorized.

AND WHEREAS the Corporation desires to borrow the said sum or sums from the Bank.

NOW IT IS HEREBY AGREED by the Corporation that in consideration of the Bank advancing or providing the said sum or sums to the Corporation that all the revenues of the Corporation of whatever nature and kind are hereby charged to and in favour of the Bank, as security for payment of the monies so advanced or provided by the Bank and any interest thereon and any other charges in connection therewith and the Bank shall have a lien upon all such revenues until the charge hereby and by the said By-law or Resolution created is satisfied.

The Corporation represents and warrants that the whole or any part or parts of the revenues of the Corporation are not subject to any prior charge, except as disclosed to the Bank in writing.

IN WITNESS THEREOF the Corporation has caused this agreement to be executed by its proper officers as required by law this 13th day of January, 2025.

WITNESS:

) By: Sign
) _____
) **Title: Mayor**

) c/s
) **Sign**
) _____
) **Title: CAO/Treasurer**

DATE RECEIVED
RECORDED-
APPROVED-.-.
E.O.

DATE: MONDAY JANUARY 13, 2025

11.2

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa approve and adopt By-Law 25-02 being a by-law to provide for an interim tax levy for 2025.

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 25-02

BEING a by-law to provide for an interim tax levy for 2025.

WHEREAS Section 317(1) of the Municipal Act, 2001, S. O. 2001, C. 25, provides that the Council of a local municipality may, before the adoption of the annual operating budget for 2023, adopt a by-law to levy on the whole of the assessment for taxable property for local municipal purposes;

AND WHEREAS the Council of the Corporation of the Town of Mattawa wishes to impose an interim tax levy, as authorized by the Municipal Act, 2001, S. O. 2001, c. 25, as amended;

AND WHEREAS section 342 of the Municipal Act, 2001 authorizes a Council to pass by-laws for the payment of taxes by installments and the dates in the year for which taxes are imposed on which the taxes or installments are due;

AND WHEREAS section 345 of the Municipal Act, 2001 authorizes a local municipality to pass by-laws to impose late payment charges for the non-payment of taxes or any installment by the due date.

NOW THEREFORE the Council of the Corporation of the Town of Mattawa enacts as follows:

1. **THAT** the Council of the Corporation of the Town of Mattawa hereby imposes an interim tax levy for 2024 in an amount of fifty percent (50%) of the prior year's annualized taxes, according to real property in all tax classes in the last revised assessment roll:

<u>CLASS</u>	<u>MUN RATE</u>	<u>EDUCATION</u>	<u>TOTAL RATE</u>
RESIDENTIAL	0.01990818	0.00153000	0.02143818
MULTI-RES	0.02797697	0.00153000	0.02950697
NEW MULTI-RES	0.02189900	0.00153000	0.02342900
COMM - OCCUPIED	0.03180531	0.00880000	0.04060531
COMM - EXCESS LAND/VACANT	0.02226372	0.00880000	0.03106372
INDUSTRIAL - OCCUPIED	0.04317686	0.00880000	0.05197686
INDUSTRIAL - EXCESS LAND/VACANT	0.02806496	0.00880000	0.03686496
PIPELINE	0.02341998	0.00880000	0.03221998
RAILWAY(R-O-W) - ACRES	38.89	24.78	63.67

2. **THAT** the taxes levied for real property by this by-law shall be due and payable in equal installments as per the following schedule:

First Installment – Payable Friday, February 28, 2025
Second Installment – Payable Wednesday, April 30, 2025

3. **THAT** a charge of one and one-quarter percent (1.25%) shall be imposed as a penalty for non-payment of taxes in accordance with section 345 (2) the Municipal Act, 2001, S. O. 2001, c. 25, and shall be added to the amount of taxes due and unpaid, on the first day of default. Therefore after, in accordance with section 345(3) of the Municipal Act, 2001, S. O. 2001, c. 25, interest charges of one and one-quarter percent (1.25%) each month of the amount of taxes due and unpaid, shall be imposed for non-payment of taxes not accruing before the first day of default.

4. **THAT** the Finance Department of the Corporation Town of Mattawa may mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
5. **THAT** the taxes be payable at the Town of Mattawa Municipal Office, P. O. Box 390, 160 Water Street, Mattawa, ON, P0H 1V0.
6. **THAT** this By-law shall take effect upon its adoption.

READ A FIRST and SECOND time, this 13th day of January, 2025.

READ A THIRD time and FINALLY PASSED this 13th day of January, 2025.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT this Council proceed in Camera at _____ in order to address a matter pertaining to:

- a) security of the property of the municipality or local board;
- b) personal matters about an identifiable individual, including municipal or local board employees;
- c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- d) labour relations or employee negotiations;
- e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- g) a matter in respect of which a council, board, committee or other body has authorized a meeting to be closed under another Act;
- h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

DATE: MONDAY JANUARY 13, 2025

16

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT the regular meeting reconvene at _____ p.m.

DATE: MONDAY JANUARY 13, 2025

18.1

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT the January 13, 2025 meeting adjourn at _____ p.m.